



P12-23910-5

Agenda
Alamo Area Council of Governments
Board of Directors Meeting
Wednesday, January 25, 2017 - 10:00 a.m.
Al J. Notzon III Board Room
8700 Tesoro Drive, Suite 100
San Antonio, TX 78217-6228

Request All Electronic Devices Be Silenced

1. **Meeting called to Order - Chairman Schuchart**
The AACOG Board of Directors is meeting in accordance with Chapter 551 of the Texas Government Code (Open Meetings Act). As such, the Board of Directors reserves the right to retire into executive session concerning any of the items listed on this Agenda whenever it is considered necessary and legally justified under the Texas Open Meetings Act.
2. **Roll Call - Susie Ernst**
3. **Pledge of Allegiance and Texas Pledge of Allegiance - Chairman Schuchart**
4. **Public Comments - Chairman Schuchart**
This time is for anyone to comment to the Board of Directors on issues and items of concern. There will be no Board of Directors deliberation or action on these comments. Time allowed is at the discretion of the Chairman; with three (3) minutes being customary.
5. **Declarations of Conflict of Interest - Chairman Schuchart**

Presentations

6. U.S. Small Business Administration - Anthony Ruiz, District Director-San Antonio District Office
7. U.S. Census Bureau, 2020 Census - Vicki McIntire, Assistant Regional Director
8. Big-Box Merchants "Dark Stores Tax Loophole". - Michael Amezquita, Chief Appraiser with the Bexar Appraisal District

Executive Director

9. Monthly Report - Diane Rath
 - A. Staffing Updates
 - B. 2017 Membership Dues Update

Doc# 23910 Fees: \$0.00
 01/20/2017 3:27PM # Pages 5
 Filed & Recorded in the Official
 Public Records of BEXAR COUNTY
 GERARD C. RICKHOFF COUNTY CLERK

01-20-17;03:11PM;From:Alamo Area Council Govt To:2103352813 ;2108244576
Agency

C. Program Status and Operational Updates

- 1) General Administration
- 2) Area Agencies on Aging
- 3) Alamo Local Authority
- 4) Alamo Regional Transit
- 5) External Affairs & Communications
- 6) Public Safety
- 7) Natural Resources
- 8) Regional Services
- 9) Resource Recovery
- 10) Veterans
- 11) Weatherization Assistance Program

D. Organizational and General Administration Updates

- 1) Policy Review
- 2) Chief Financial Officer
- 3) General Counsel

Consent Agenda

The consent agenda consists of items considered being of a routine nature and contains items recommended for approval by the Executive Committee or by the Board Chair and the minutes from previous Board of Directors meetings. These items will be enacted in one motion, or any member of the Board may request that items be removed from the consent agenda and considered separately for purposes of discussion and voting

- 10. Consider and act upon the approval of the December 7, 2016 minutes.
- 11. Consider and act upon the recommendation from the Planning and Network Advisory Committee (PNAC) for approval of two PNAC Member nominations. - Susan Lodge
- 12. Consider and act upon the recommendation from the Bexar Senior Advisory Committee (BSAC) for approval of BSAC Member. - Annie Erickson

From Executive Committee

- 13. Consider and act upon the recommendation regarding the Year End 2016 financial report. - John Clamp
 - A. Balance Sheet
 - B. Revenue and Expenditures
 - C. Administrative Budgets
 - D. Investment Summary
- 14. Agency Contract Performance Report - Diane Rath

New Business

15. Consider and act upon the recommendation to authorize the Executive Director to execute Department of Energy (DOE) 2016 contract amendment to increase funding by \$65,443 for a total of \$386,272 through June 30, 2017, to include a 2017 budget modification. - Mayra Rivero
16. Consider and act upon the recommendation to authorize the Executive Director to execute a contract with the Texas Department of Housing and Community Affairs (TDHCA) to accept 2017 Low-Income Home Energy Assistance (LIHEAP) contract 81170002651 in the amount of \$1,394,831. A budget revision to AACOG 2017 budget will be submitted. - Mayra Rivero
17. Consider and act upon the recommendation to authorize the Executive Director to execute a second contract amendment for the 2016 Low Income Home Energy Assistance Program (LIHEAP) for increased funding in the amount of \$55,207 for a contract total of \$1,555,112, to include a 2017 budget modification and contract extension through March 2017. - Mayra Rivero
18. Consider and act upon the recommendation to authorize the Executive Director to execute a Memorandum of Understanding (MOU) between Joint Base San Antonio (JBSA) 502 Air Base Wing and AACOG in support of the Air Force Community Partnership Program. - Marcela Medina
19. Consider and act upon on the recommendation to authorize the Executive Director to apply for and accept funding in the amount of \$66,508.24 for the Investigative Topics for Victims of Violence Against Women Program (VAWA) from the Office of the Governor – Criminal Justice Division (CJD); and adopt a resolution in support of the project. - Richard Bryan
20. Consider and act upon the recommendation to increase the ozone monitoring contractual amount by \$60,000 for the operation of a 915-MHz radar wind profiler (RWP) or similar radio acoustic sounding system (RASS) and ceilometer during part of the 2017 ozone season for a total not to exceed \$280,000 and modify the AACOG Budget accordingly. - Steven Smeltzer
21. Consider and act upon the recommendation to approve the Quality Assurance review and Internal Audit schedule for Calendar Years 2017-2018. - Jacob Ulczynski
22. Consider and act upon the recommendation to authorize the Executive Director to accept and execute the final FY 2016-2017 Health and Human Services Contract Amendment #3, for an expected amount of approximately \$87,971.00. - Jacob Ulczynski

Executive Session

23.

01-20-17;03:11PM;From:Alamo Area Council Govt Id:2103352813 ;210821457C

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Page 4 of 5

The Board of Directors shall convene into executive session to deliberate the following: - Cliff Herberg

A. Deliberate and receive advice regarding the following pending or contemplated litigation and legal matters concerning privileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct in accordance with Section 551.071, of the Texas Government Code, Consultation with Attorney:

1. Potential or pending litigation involving former employee:
Martha Spinks; and
Rose Ryan;
2. EEOC Complaints:
Rose Ryan
3. Unemployment Claims:
Richard Morales; and
Rose Ryan

B. Consider and act upon the annual evaluation of the Executive Director pursuant to Texas Government Code Section 551.074.

24. Consider and act upon the Items discussed in executive session. - Chairman Schuchart
25. Next meeting is scheduled for Wednesday, February 22, 2017 at 10:00 a.m. at AACOG in the Al J. Notzon III Board Room. - Chairman Schuchart
26. Adjournment - Chairman Schuchart

Items of interest for inclusion on future agendas should be forwarded to the Chair and Executive Director.



Chris Schuchart
AACOG Board Chair
County Judge, Medina County

I, the undersigned, Diane Rath, do hereby certify that the above Notice of Meeting of the above named Board of Directors is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice at the State of Texas, the Bexar County Clerk's Office, Texas, and at the entrance of 8700 Tesoro Drive, San Antonio, Texas; places readily accessible to the general public. Said Notice shall remain so posted continuously for at least 72 hours proceeding the scheduled time of said Meeting.

Dated this 20th day of January, 2017

01-20-17:03:11PM;From:Alamo Area Council Govt Tu:2103352813 ;2108244570
Agency

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Diane Rath
Executive Director

This meeting is accessible to disabled persons. The accessible entrance is located at the front entrance of 8700 Tesoro Drive. Accessible parking spaces are also available. Please contact AACOG for auxiliary aids and services for the hearing impaired. Including interpreters for the deaf, at (210) 362-6200 at least 48 hours prior to the meeting or by calling Texas Relay at 7-1-1 for assistance.



Susan Ernst

Lo

Open Meeting Submission

TRD: 2017000638
Date Posted: 01/20/2017
Status: Accepted
Agency Id: 0784
Date of Submission: 01/20/2017
Agency Name: Alamo Area Council of Governments
Committee: AACOG Board of Directors Meeting
Date of Meeting: 01/25/2017
Time of Meeting: 10:00 AM (##:## AM Local Time)
Street Location: 8700 Tesoro Dr., Suite 100
City: San Antonio
State: TX
Original Meeting TRD Number: 2017000578
Liaison Name: Susan Ernst
Liaison Id: 7
Additional Information Obtained From: Diane Rath, drath@aacog.com, 210-362-5201
Agenda: Agenda
 Alamo Area Council of Governments
 Board of Directors Meeting
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2. Roll Call - Susie Ernst

3. Pledge of Allegiance and Texas Pledge of Allegiance - Chairman Schuchart

4. Public Comments - Chairman Schuchart

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5. Declarations of Conflict of Interest - Chairman Schuchart Presentations

6. U.S. Small Business Administration - Anthony Ruiz, District Director-San Antonio District Office

7. U.S. Census Bureau, 2020 Census - Vicki McIntire, Assistant Regional Director

8. Big-Box Merchants "Dark Stores Tax Loophole". - Michael Amezcua, Chief Appraiser with the Bexar Appraisal District Executive Director

9. Monthly Report - Diane Rath

A. Staffing Updates

B. 2017 Membership Dues Update

C. Program Status and Operational Updates

1) General Administration

2) Area Agencies on Aging

3) Alamo Local Authority

4) Alamo Regional Transit

5) External Affairs & Communications

6) Public Safety

7) Natural Resources

8) Regional Services

9) Resource Recovery

10) Veterans

11) Weatherization Assistance Program

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1) Policy Review

2) Chief Financial Officer

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12. Consider and act upon the recommendation from the Bexar Senior Advisory Committee

(BSAC) for approval of BSAC Member. - Annie Erickson
From Executive Committee

13. Consider and act upon the recommendation regarding the Year End 2016 financial report. -

John Clamp

A. Balance Sheet

B. Revenue and Expenditures

C. Administrative Budgets

D. Investment Summary

14. Agency Contract Performance Report - Diane Rath

New Business

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Department of Energy (DOE) 2016 contract amendment to increase funding by \$65,443 for a

total of \$386,272 through June 30, 2017, to include a 2017 budget modification. - Mayra Rivero

16. Consider and act upon the recommendation to authorize the Executive Director to execute a

contract with the Texas Department of Housing and Community Affairs (TDHCA) to accept

2017 Low-Income Home Energy Assistance (LIHEAP) contract 81170002651 in the amount of

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second contract amendment for the 2016 Low Income Home Energy Assistance Program

(LIHEAP) for increased funding in the amount of \$55,207 for a contract total of \$1,555,112, to

include a 2017 budget modification and contract extension through March 2017. - Mayra

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18. Consider and act upon the recommendation to authorize the Executive Director to execute a

Memorandum of Understanding (MOU) between Joint Base San Antonio (JBSA) 502 Air Base

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Medina

19. Consider and act upon on the recommendation to authorize the Executive Director to apply for and accept funding in the amount of \$66,508.24 for the Investigative Topics for Victims of Violence Against Women Program (VAWA) from the Office of the Governor – Criminal Justice Division (CJD); and adopt a resolution in support of the project. - Richard Bryan

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21. Consider and act upon the recommendation to approve the Quality Assurance review and Internal Audit schedule for Calendar Years 2017-2018. - Jacob Ulczynski

22. Consider and act upon the recommendation to authorize the Executive Director to accept and execute the final FY 2016-2017 Health and Human Services Contract Amendment #3, for an expected amount of approximately \$87,971.00. - Jacob Ulczynski
Executive Session

23. The Board of Directors shall convene into executive session to deliberate the following: - Cliff Herberg

A. Deliberate and receive advice regarding the following pending or contemplated litigation and legal matters concerning privileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct in accordance with Section 551.071, of the Texas Government Code, Consultation with Attorney:

1. Potential or pending litigation involving former employee: Martha Spinks; and

Rose Ryan;

2. EEOC Complaints:

Rose Ryan

3. Unemployment Claims:

Richard Morales; and

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B. Consider and act upon the annual evaluation of the Executive Director pursuant to Texas

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Items of interest for inclusion on future agendas should be forwarded
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Chris Schuchart

AACOG Board Chair

County Judge, Medina County

I, the undersigned, Diane Rath, do hereby certify that the above Notice
of Meeting of the above named

Board of Directors is a true and correct copy of said Notice, and that I
posted a true and correct copy of

said Notice at the State of Texas, the Bexar County Clerk's Office,
Texas, and at the entrance of 8700

Tesoro Drive, San Antonio, Texas; places readily accessible to the
general public. Said Notice shall

remain so posted continuously for at least 72 hours proceeding the
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Dated this 20th day of January, 2017

Diane Rath

Executive Director

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assistance.

New Submission

HOME TEXAS REGISTER TEXAS ADMINISTRATIVE CODE OPEN MEETINGS

Susan Ernst

From: Texas Register <TexReg@sos.texas.gov>
Sent: Friday, January 20, 2017 3:20 PM
To: Susan Ernst
Subject: S.O.S. Acknowledgment of Receipt

Acknowledgment of Receipt

Agency: Alamo Area Council of Governments

Liaison: Susan Ernst

The original TRD reference is 2017000578.

The Office of the Secretary of State has posted

notice of the following meeting:

Board:

Committee: AACOG Board of Directors Meeting

Date: 01/25/2017 10:00 AM "TRD# 2017000638"

Notice posted: 01/20/17 03:19 PM

Proofread your current open meeting notice at:

[http://texreg.sos.state.tx.us/public/pub_om_lookup\\$.startup?Z_TRD=2017000638](http://texreg.sos.state.tx.us/public/pub_om_lookup$.startup?Z_TRD=2017000638)

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