

**Agenda**  
**Alamo Area Council of Governments**  
**Board of Directors Meeting**  
**Wednesday, September 23, 2015 – 10:00 a.m.**  
**Al J. Notzon III Board Room**  
**8700 Tesoro Drive, Suite 100**  
**San Antonio, TX 78217-6228**

*Request All Electronic Devices Be Silenced*

- 1. Meeting called to Order

*The AACOG Board of Directors is meeting in accordance with Chapter 551 of the Texas Government Code (Open Meetings Act). As such, the Board of Directors reserves the right to retire into executive session concerning any of the items listed on this Agenda whenever it is considered necessary and legally justified under the Texas Open Meetings Act.*

- 2. Roll Call

- 3. Pledge of Allegiance and Texas Pledge of Allegiance

- 4. Public Comments

*This time is for anyone to comment to the Board of Directors on issues and items of concern. There will be no Board of Directors deliberation or action on these comments. Time allowed is at the discretion of the Chairman; with three (3) minutes being customary.*

- 5. Declarations of Conflict of Interest

**Presentation**

- 6. Chief W. Nim Kidd, Chief, Texas Division of Emergency Management

- 7. Texas Facilities Commission

- 8. Board Group Photo

**Executive Director**

- 9. Monthly Report

- A. Personnel/Staffing Updates

- 1) Brenda Williams – Natural Resources Director (formerly Interim)

- B. Program Status and Operational Updates

- 1) General Administration
- 2) Area Agencies on Aging
- 3) Alamo Local Authority

- 4) Alamo Regional Transit
- 5) Data Center
- 6) Housing and Energy Conservation – HCV Transfer Status Update
- 7) Public Relations – Atascosa County Outreach Event (September 29th), Comal County (October TBD). Regional Awards Deadline – October 5, 2015.
- 8) Public Safety
- 9) Natural Resources
- 10) Regional Services
- 11) Resource Recovery

**C. Organizational and General Administration Updates**

- 1) Policy Review – Currently working on HIPAA policies.
- 2) Chief Financial Officer
- 3) General Counsel

**Consent Agenda**

*The consent agenda consists of items considered being of a routine nature and contains items recommended for approval by the Executive Committee or by the Board Chair and the minutes from previous Board of Directors meetings. These items will be enacted in one motion, or any member of the Board may request that items be removed from the consent agenda and considered separately for purposes of discussion and voting.*

10. Consider and act upon approval of the August 26, 2015 minutes.
11. Consider and act upon the recommendation to have Denton Navarro Rocha Bernal Hyde & Zech, P.C. (DNRBH&Z) serve as Special Counsel to AACOG as needed and appropriate.
12. Consider and act upon the recommendation regarding the following August 2015 financial reports:
  - A. Grants
  - B. Reimbursements
  - C. Balance Sheet
  - D. Revenue and Expenses
  - E. Board Expenditures
13. Consider and act upon the recommendation to authorize the Executive Director to close the Amergy Bank Accounts.
  - 1) AACOG Payroll Account
  - 2) AACOG SSI Account

14. Consider and act upon the recommendation to authorize the Executive Director to release an RFP for an Electronic Health Records system and to negotiate a contract for services projected to start July 1, 2016.
15. Consider and act upon the recommendation to authorize the Executive Director to ratify a contract with the Texas Department of Transportation (TxDOT) in the amount of \$854,400.00 to support the Commute Solutions program for contract years 2015 – 2018, beginning September 2015 and ending August 31, 2018.
16. Consider and act upon the recommendation to authorize the Executive Director to ratify the continuance contract from the Department of Health and Human Services Commission (HHSC) for ACOG's Aging and Disability Resources Center (ADRC) for a two year period; and, the three one-year options upon award.
17. Consider and act upon the recommendation to authorize the Executive Director to approve a continuance contract for the Senior Medicare Patrol (SMP) program from the Better Business Bureau Education Foundation, for contract year 2016 in the amount of \$20,000.00.
18. Consider and act upon the recommendation to authorize the Executive Director to approve a continuance contract, for four years and one four year option, between the State of Texas' Health and Human Services Commission, Department of Aging and Disability Services and ACOG for funding of the Alamo Area Agency on Aging's Older American Act programs in the amount of \$2,735,565.00 annually; and to authorize the Executive Director to execute a contract for same.
19. Consider and act upon the recommendation to authorize the Executive Director to approve a continuance contract, for four years and one four year option, between the State of Texas' Health and Human Services Commission, Department of Aging and Disability Services and ACOG for funding of the Bexar Area Agency on Aging's Older American Act programs in the amount of \$7,213,254.00 annually; and to authorize the Executive Director to execute a contract for same.
20. Consider and act upon the recommendation to authorize the Executive Director to approve a continuance contract with four Bexar County non-profits, for pass through funds from the Federal Transit Administration's (FTA) Urban 5310 grant, to provide transportation services to seniors and persons with disabilities; and, to authorize the Executive Director to execute a contract for same.
21. Consider and act upon the recommendation to authorize the Executive Director to approve a twenty-two month contract between the United Way of Tarrant County (UWTC) and ACOG for a Falls Reduction Education and Empowerment ("F.R.E.E.") Program; to amend the FY 2015 ACOG budget; and, to authorize the Executive Director to execute a contract for same.

**From Executive Committee**

22. Discussion and appropriate action on the recommendation to authorize the Executive Director to:

- A. Purchase *AgendaQuick*, a Web-based agenda management software product.
  - B. Purchase of up to thirty-two (32) electronic tablets for board member use.
  - C. Release a Request for Quote (RFQs) and execute a contract for the purchase and installation of hardware and software related to professional media services, specifically live streaming capability in the board room, agenda and social media integration, broadcast delivery and hands-free video on-demand indexing and archiving.
23. Discussion and appropriate action on the recommendation to authorize the Executive Director to enter into a one year contract with the option for three one year extensions for Temporary Employee Services.
24. Discussion and appropriate action on the recommendation to authorize the Executive Director to enter into a one year contract with the option for three one year extensions for a Consultant for Insurance Benefits and Services.
25. Consider and act upon the recommendation to authorize the Executive Director to amend the 2015 Annual Budget.
- 1) Deferred Revenue
  - 2) Selected Cost Pools
  - 3) Indirect

### **NEW BUSINESS**

26. Consider and act upon the recommendation regarding the September 2015 Programs Budget Amendment.

### **EXECUTIVE SESSION**

27. The Board of Directors will convene into executive session to deliberate and receive advice regarding the following pending or contemplated litigation and legal matters concerning privileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct in accordance with Texas Government Code Section 551.071, Consultation with Attorney:

#### **A. Texas Workforce Commission Unemployment Claims**

- 1) Sherrie Huckabay
- 2) Cynthia Delaney
- 3) Julie Going
- 4) Brandi Lara
- 5) Samantha Long

**B. Equal Employment Opportunity Commission Claims**

- 1) Lona Carter
- 2) Susan Lodge

**C. Administrative Investigation**

- 1) San Antonio Simply Love All People (SASLAP)

**D. Pending Litigation**

- 1) *Martha Spinks v. Alamo Area Council of Governments*; Civil Action No. 5:15-CV-749; pending in the United States District Court for the Western District of Texas, San Antonio Division

28. Discuss and consider action on items discussed in executive session.
29. Next meeting is scheduled for Wednesday, October 28, 2015 at 10:00 a.m. at AACOG in the Al J. Notzon III Board Room.
30. Adjournment

*Items of interest for inclusion on future agendas should be forwarded to the Chair and Executive Director.*



**Jim O. Wolverton  
AACOG Board Chairman  
Commissioner, Guadalupe County**

I, the undersigned, Diane Rath, do hereby certify that the above Notice of Meeting of the above named Board of Directors is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice at the State of Texas, the Bexar County Clerk's Office, Texas, the 7<sup>th</sup> floor and at the entrance of 8700 Tesoro Drive, San Antonio, Texas; places readily accessible to the general public. Said Notice shall remain so posted continuously for at least 72 hours proceeding the scheduled time of said Meeting.

Dated this 18th day of September, 2015.



**Diane Rath  
Executive Director**

*This meeting is accessible to people with disabilities. The accessible entrance is located at the front entrance of 8700 Tesoro Drive. Accessible parking spaces are also available. Please contact AACOG for auxiliary aids and services for the hearing impaired, including interpreters for the deaf, at (210) 362-5200 at least 48 hours prior to the meeting or by calling Texas Relay at 7-1-1 for assistance.*

## Susan Ernst

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**From:** Texas Register <TexReg@sos.texas.gov>  
**Sent:** Friday, September 18, 2015 3:47 PM  
**To:** Susan Ernst  
**Subject:** S.O.S. Acknowledgment of Receipt

Acknowledgment of Receipt

Agency: Alamo Area Council of Governments

Liaison: Susan Ernst

The Office of the Secretary of State has posted

notice of the following meeting:

Board:

Committee: AACOG Board of Directors Meeting

Date: 09/23/2015 10:00 AM "TRD# 2015006456"

Notice posted: 09/18/15 03:46 PM

Proofread your current open meeting notice at:

[http://texreg.sos.state.tx.us/public/pub\\_om\\_lookup\\$.startup?Z TRD=2015006456](http://texreg.sos.state.tx.us/public/pub_om_lookup$.startup?Z TRD=2015006456)



Susan Ernst

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## Open Meeting Submission

**TRD:** 2015006456  
**Date Posted:** 09/18/2015  
**Status:** Accepted  
**Agency Id:** 0784  
**Date of Submission:** 09/18/2015  
**Agency Name:** Alamo Area Council of Governments  
**Committee:** AACOG Board of Directors Meeting  
**Date of Meeting:** 09/23/2015  
**Time of Meeting:** 10:00 AM (###:## AM Local Time)  
**Street Location:** 8700 Tesoro Drive, Suite 100  
**City:** San Antonio  
**State:** TX  
**Liaison Name:** Susan Ernst  
**Liaison Id:** 8  
**Additional Information Obtained From:** Diane Rath, Executive Director, drath@aacog.com, 210-362-5201  
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New Submission

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