

**Alamo Area Council of Governments
Criminal Justice Advisory Committee Meeting
Wednesday, May 11, 2016 – 1:30 p.m.
Al J. Notzon III Boardroom
8700 Tesoro Drive, Ste. 100, San Antonio, TX 78217-6228**

MEMBERS PRESENT:

1. Constable Don Berger
2. Capt. Danny Bowermaster
3. Ms. Audrey Cavazos for Dr. Allen Castro
4. Mr. Henry Dominguez
5. Chief Duane DuBose
6. Ms. Vickie Ernst
7. Mr. Dick Hetzel & Mr. Bryan Huggins
8. Sgt. Bill Hill
9. Deputy Chief Ottis Hutchinson & Lt. Raymond Pollard
10. Judge Larry James
11. Dr. Norma Greenfield-Laborde & Ms. Nancy Taguacta
12. Ms. Patsy Lackey
13. Ms. Ellen Wheeler-Walter for D.A. Nicholas "Nico" LaHood
14. Sheriff Buddy Mills
15. Chief Glenn Muennink
16. Ms. Karen Nelson
17. Mr. Todd Perna
18. Detective David Price for Chief Scott Rubin
19. Chief Neva Schmidt
20. Mr. Victor Gayton for Chief Jenny Shafer
21. Mr. John Strelchun
22. Mr. Ronald Sutton
23. Ms. Eladia Torres

MEMBERS ABSENT:

1. Ms. Dejah Behnke
2. Sheriff Randy Brown
3. Judge James Burdette, Jr
4. Mr. Leon Evans
5. Ms. Amy Lambiase
6. Deputy Chief Joseph MacKay
7. Ms. Abigail Moore
8. Chief Deputy Brent Paullus
9. Mr. Tillman Roots
10. Ms. Pamela Taylor

STAFF PRESENT:

1. Ms. Marcela Medina, Public Safety Director
 2. Ms. Laura Richardson, Public Safety Administrative Assistant
 3. Ms. Jennifer Forbes, Criminal Justice Program Planner
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1. **Meeting was called to order at 1:30 p.m. by Sgt. Bill Hill**
 2. **Roll Call was taken by Ms. Laura Richardson and a quorum was established.**
 3. **Citizens To Be Heard:**

No citizens to be heard.

4. **Consider and act upon approval of the minutes for Wednesday April 13, 2016. It was noted that the location was incorrect and will be updated.**

After consideration and with approval of above, a motion was made by **Mr. Todd Perna** and seconded by **Constable Don Berger** to accept the Minutes.

5. **Discussion and appropriate action on membership.**

- A. New Primary Member: Lt. John Correu to serve as Primary member representing Bexar County.
- B. New Alternate Member: Lt. Manny Casas to serve as Alternate for John Correu representing Bexar County.
- C. Member Information-

There was a sheet passed out to update our records on member contact information. This sheet will also be e-mailed to everyone else not present. Please fill it out and send it back.

There was discussion about what is defined in the By-Laws for membership. There was also discussion about how many members we currently have for Bexar County.

The By-Laws state that:

- 1.1.1 CJAC membership must include at least one representative from the following disciplines: law enforcement, juvenile justice, substance abuse prevention, non-profit organizations, victim's services, mental health, prosecution/courts, education, and concerned citizens or parents. No single group/discipline may constitute more than one third (1/3) of the CJAC.

Right now we currently have at least two representatives for the 12 counties outside of Bexar County. Bexar County has thirteen representatives.

Members can be recommended by:

- 1.1 Recommendations for membership may be submitted by AACOG member governments, professional organizations, citizen's groups and current committee members. *AACOG staff may also contribute recommendations to nominating entities for consideration to ensure positions are filled.* Such recommendations will be forwarded to the Board of Directors for approval and appointment.

There was a question about how the membership was listed as Bexar County. It is listed as Bexar County because of the geographical area and not that the member was working for Bexar County.

The primary person is the deciding factor for the discipline required and not the alternates.

It was decided that in the future all new membership items on the agenda will be listed by what discipline that they will represent and/or who they work for and not what county they are in so there is no confusion.

A **motion** was made by **Mr. Todd Perna** and **seconded** by **Sheriff Buddy Mills** to approve Item A with a change to say he is representing City of Schertz within the Bexar County region. **All Approved, Motion Carried.**

A **motion** was made by **Chief Duane DuBose** and **seconded** by **Constable Don Berger** to approve Item B with a change to say he is representing City of Schertz within the Bexar County region. **All Approved, Motion Carried.**

With the above member added, we are now at the maximum limit for Law Enforcement.

6. Discussion and appropriate action on Program Report items

A. CJD Applications-Final Priority Ranking Sheets

The final priority ranking sheets were passed out. These were the rankings after the scores were tabulated again due to By-Law procedure.

B. CJD Application prioritization process evaluation

We would like any input on making the process easier for scoring. We would like any suggestions on what changes CJAC would like to make.

One suggestion given prior to the meeting was to ask if the project is an ongoing project and if so, is it on track to expend all funds?

A second suggestion is to maybe put in the guidelines why the project is asking to be funded for many years instead of just one or two.

Another suggestion is to add in the presentation if they would be willing to cut funds if needed.

Another suggestion is to have an agency submit only one application per funding stream.

All suggestions will be looked at when putting together the scoring tool for next season.

7. Next meeting date: September 14, 2016 at 1:30 pm.

There will be no meetings this Summer!

8. Adjourn

A motion was made by **Ms. Patsy Lackey** and seconded by **Mr. Todd Perna** to adjourn. **All approved, the motion carried.** The meeting was adjourned at 2:30pm.