

**Alamo Area Council of Governments
Criminal Justice Advisory Committee Meeting
Wednesday, October 12, 2016 – 1:30 p.m.
Al J. Notzon III Boardroom
8700 Tesoro Drive, Ste. 100, San Antonio, TX 78217-6228**

MEMBERS PRESENT:

1. Capt. Danny Bowermaster
2. Judge James Burdette, Jr.
3. Dr. Allen Castro with Ms. Suzanne McCaskill & Ms. Audrey Cavazos
4. Lt. Henry Dominguez
5. Chief Duane DuBose
6. Ms. Vickie Ernst
7. Mr. Quentin Thomas for Mr. Leon Evans
8. Sgt. Bill Hill
9. Lt. Raymond Pollard for Deputy Chief Ottis Hutchinson
10. Dr. Norma Greenfield-Laborde
11. Ms. Patsy Lackey
12. Ms. Ellen Wheeler-Walter & Ms. Cynthia Jahn for D.A. Nicholas "Nico" LaHood
13. Deputy Chief Joseph MacKay
14. Lt. Brian Pehl for Sheriff Buddy Mills
15. Chief Glenn Muennink
16. Ms. Karen Nelson
17. Chief Neva Schmidt
18. Chief Jenny Shafer
19. Mr. John Strelchun
20. Mr. Ronald Sutton
21. Ms. Eladia Torres

MEMBERS ABSENT:

1. Ms. Dejah Behnke
2. Constable Don Berger
3. Sheriff Randy Brown
4. Lt. John Correu
5. Mr. Dick Hetzel
6. Judge Larry James
7. Ms. Abigail Moore
8. Chief Deputy Brent Paullus
9. Mr. Todd Perna
10. Mr. Tillman Roots
11. Chief Scott Rubin
12. Ms. Pamela Taylor

STAFF PRESENT:

1. Ms. Marcela Medina, Public Safety Director
 2. Ms. Laura Richardson, Public Safety Administrative Assistant
 3. Ms. Jennifer Forbes, Criminal Justice Program Planner
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1. **Meeting was called to order at 1:30 p.m. by Sgt. Bill Hill**
 2. **Roll Call was taken by Ms. Laura Richardson and a quorum was established.**
 3. **Citizens To Be Heard:**
There were no citizens to be heard.
 4. **Consider and act upon approval of the minutes for Wednesday September 14, 2016.**

After consideration, a motion was made by **Ms. Karen Nelson** and seconded by **Chief Duane DuBose** to accept the Minutes.

All Approved, Motion Carried.

5. **Discussion and appropriate action on membership:**
 - A. **New Alternate Member:** Captain Robert Blanton, SAPD, to serve as Alternate member for Deputy Chief Joseph MacKay, representing Bexar County.
 - B. **New Alternate Member:** Ms. Vickie Adams, to serve as Alternate member for Ms. Abigail Moore, representing Bexar County.

A **motion** was made by **Ms. Patsy Lackey** and seconded by **Lt. Henry Dominguez** to approve the above membership changes A & B.

All Approved, Motion Carried.

6. **Discussion on Program Report items**

- A. CJD News and Information**

We are anticipating \$183 Million for VOCA over the next 3 years. If you know of any victim services agencies for funding then please let us know.

We will be having two informal grant workshops. These do not replace the mandatory one. These are for new people or people who haven't applied for funding for a while. They will be 11-8-16 for Victim Services and 11-15-16 for Law Enforcement and Juvenile Services.

AACOG is also hosting a Grant Writing USA Workshop on Nov 29-30, 2016. This is open to everyone and is free. We will send the announcement out to CJAC about this.

- B. TARC**

We should hopefully have our RBEs by December.

We will be able to use our own score tool again this year.

The Grant Award calendar is out. We have to have all applications by the first part of April.

They are looking at revamping the Performance Measures which they haven't done in a while.

One of the changes:

1. CJD will make direct services eligible under the VAWA RFA this year. However, there is not enough money in the VAWA stream for funding. We will highly encourage direct services not to apply under VAWA.

C. NIBRS

The Legislature appropriated \$16.2 million for 2016-2017 in NIBRS upgrades funding for our agencies. DPS is looking for an extension since only \$1.8 million was awarded. We are waiting to see how this comes out.

- Department of Public Safety has legislatively mandated goal to get all local law enforcement agencies using National Incident-Based Reporting System for Uniform Crime Reports to FBI by September 1, 2019

We are looking at having Thomas Adams with DPS to come out to speak to our local law enforcement agencies about the NIBRS system.

VOCA- They will now allow rural areas to purchase vehicles. The purchase is the only allowable expense, not upkeep.

D. Regional Strategic Plan

We will be providing lunch at the next meeting on Nov 9th and have our strategic planning meeting right before the CJAC meeting. CJD wants us to do a new plan. We will just be updating what we have already. We do not anticipate our priorities have not changed that drastically.

7. Discussion and appropriate action of CJAC Bylaws

A copy of the Bylaws were passed out with the strike through changes. These are the approved changes:

4.3: "Recommendations" was changed to "Nominations".

5.3 was changed to: Elections shall be held on or before the last Committee meeting of the calendar year and the terms of office shall begin the following January.

A **motion** was made by **Chief Neva Schmidt** and seconded by **Ms. Patsy Lackey** to approve the above changes.

All Approved, motion carried.

3.1.6.4: Community Plans of each county in the AACOG region was changed to Regional Criminal Justice Strategic Plan.

A **motion** was made by **Chief Neva Schmidt** and seconded by **Chief Duane DuBose** to approve the above changes.

All Approved, motion carried.

8.1.3 & 8.2: These will be removed dealing with Community Plan process.

A **motion** was made by **Lt. Henry Dominguez** and seconded by **Ms. Patsy Lackey** to approve the above changes.

All Approved, motion carried.

8.9: Dealing with Conflict of Interest. There was much discussion on this subject for both sides.

Current By-Laws:

If a member must abstain from reviewing, voting, commenting, or taking any action on any grant application, the member must also abstain from reviewing, voting, commenting, or taking any action on any competing

grant applications within that funding source during the prioritization process.

OR

Suggested wording changes by CJD:

If a CJAC member has a conflict of interest regarding a particular grant application, the CJAC member will not be assigned, and will not review, that application. A CJAC member that has a conflict of interest regarding a particular grant application must vacate the CJAC meeting room whenever that application is presented to or reviewed by the CJAC, and the member must not take part in or be present for any discussion on the application with any other members of the CJAC.

A **motion** was made by **Chief Jenny Shafer** and seconded by **Ms. Vickie Ernst** to keep the By-Laws the same.

It was ultimately decided to take a tally vote of hands. The outcome was 16 Ayes and 5 Nays in favor of keeping the current By-Law wording.

The Ayes have it and motion carried.

8.10.1: Point deduction section was changed to say the point deductions will be determined by the CJAC annually based on what CJD guidelines are and the Community Plan Process part was removed.

A **motion** was made by **Chief Duane DuBose** and seconded by **Ms. Patsy Lackey** to approve the above changes.

All Approved, motion carried.

8.12.1.4: This section will be removed dealing with Community Plan.

A **motion** was made by **Chief Duane DuBose** and seconded by **Mr. John Strelchun** to approve the above changes.

All Approved, motion carried.

8. Next meeting date: November 9, 2016 at 1:30 pm.

9. Adjourn

A motion was made by **Dr. Allen Castro** and seconded by **Mr. John Strelchun to adjourn.**

All approved, the motion carried. The meeting was adjourned at 2:30pm.