

**Alamo Area Council of Governments  
Criminal Justice Advisory Committee Meeting  
Wednesday, January 11, 2017 – 1:30 p.m.  
Al J. Notzon III Boardroom  
8700 Tesoro Drive, Ste. 100, San Antonio, TX 78217-6228**

**MEMBERS PRESENT:**

1. Capt. Danny Bowermaster
2. Dr. Allen Castro with Ms. Suzanne McCaskill & Ms. Audrey Cavazos
3. Ms. Shelly Coleman
4. Lt. Henry Dominguez
5. Chief Duane DuBose
6. Ms. Vickie Ernst
7. Mr. Quentin Thomas for Mr. Leon Evans
8. Sgt. Bill Hill & Lt. Mary Krebs
9. Director Ottis Hutchinson with Lt. Raymond Pollard
10. Judge Larry James
11. Ms. Patsy Lackey
12. Ms. Ellen Wheeler-Walter for D.A. Nicholas "Nico" LaHood
13. Lt. Brian Pehl for Sheriff Buddy Mills
14. Ms. Abigail Moore
15. Chief Glenn Muennink
16. Ms. Karen Nelson
17. Detective David Price for Chief Scott Rubin
18. Mr. John Strelchun
19. Mr. Ronald Sutton
20. Ms. Eladia Torres

**MEMBERS ABSENT:**

1. Ms. Dejah Behnke
2. Constable Don Berger
3. Sheriff Randy Brown
4. Judge James Burdette, Jr
5. Dr. Norma Greenfield-Laborde
6. Deputy Chief Joseph MacKay
7. Chief Deputy Brent Paullus
8. Mr. Todd Perna
9. Mr. Tillman Roots
10. Chief Neva Schmidt
11. Chief Jenny Shafer
12. Ms. Pamela Taylor

**STAFF PRESENT:**

1. Ms. Marcela Medina, Public Safety Director
2. Ms. Laura Richardson, Public Safety Administrative Assistant
3. Ms. Jennifer Forbes, Criminal Justice Program Planner

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1. **Meeting was called to order at 1:30 p.m. by Sgt. Bill Hill**
  2. **Roll Call was taken by Ms. Laura Richardson and a quorum was established.**

**3. Public Comments:**

There were no public comments.

**4. Overview of electronic materials and devices:**

There were technical difficulties with this and it was tabled until the next meeting.

**5. Consider and act upon approval of the minutes for Wednesday December 14, 2016.**

After consideration, a motion was made by **Ms. Patsy Lackey** and seconded by **Lt. Mary Krebs** to accept the Minutes.

**All Approved, Motion Carried.**

**6. Criminal Justice Planning Report items**

**A. Regional Strategic Plan/Needs Assessment update**

We just wrapped up our second mandatory workshops. We may have a few more. We have a total of 96 people that have come to both of those.

NIBRS and Body Camera solicitations are open until Jan 16<sup>th</sup>.

Our Regional Assessment Survey is up and running. If you haven't done this yet then please go in and do it. Feel free to forward to any agency that you think needs it. We have had about 120 so far that have completed it. We need this done by Friday.

**7. Discussion and appropriate action on the CJAC score tool:**

Last year's score tool was passed out to go over.

The one request that was made so far was to put it in order of how you see it on the Grant Summary form. This will be adjusted to be put in that order.

One change:

The bonus point section that states: Participation in the Strategic Planning Process which has a bonus available of 5 points will automatically be filled by AACOG staff if that applicant agency participated. This is because it was an "either/or" option.

There was much discussion about the bonus points for vendor hold. The ultimate decision was made to make it a mandatory 10 points if the Program itself has been on vendor hold during the last 30 days. The optional 5 point deduction option will be removed. AACOG staff will give the vendor hold information on the grant summary form.

After discussion and consideration, a **motion** was made by **Chief Glenn Muennink** and **seconded** by **Dr. Allen Castro** that if the agency project was on vendor hold 30 days or longer will be a mandatory 10 point deduction.

**All Approved, Motion Carried.**

After discussion and consideration, a **motion** was made by **Chief Duane DuBose** and **seconded** by **Director Ottis Hutchinson** that there will not be bonus points added for voluntary match.

**All Approved, Motion Carried.**

Another change:

The grant summary form will now have the forfeiture funds information added to it for equipment only grants.

After discussion and consideration, a **motion** was made by **Chief Glenn Muennink** and **seconded** by **Dr. Allen Castro** to table the score tool discussion to the next meeting.

**All Approved, Motion Carried.**

**8. Next meeting date: February 8, 2017**

**9. Adjourn**

A motion was made and seconded to adjourn.

**All approved, the motion carried.** The meeting was adjourned at 2:30pm.