

**Alamo Area Council of Governments
Criminal Justice Advisory Committee Meeting
Wednesday, September 13, 2017 – 1:30 p.m.
Al J. Notzon III Boardroom
8700 Tesoro Drive, Ste. 100, San Antonio, TX 78217-6228**

MEMBERS PRESENT:

1. Constable Don Berger
2. Ms. Glenda Wilke for Ms. Nicole Bishop
3. Captain Danny Bowermaster
4. Dr. Allen Castro
5. Ms. Shelly Coleman
6. Lt. Henry Dominguez & Ms. Shawnene Heather
7. Ms. Vickie Ernst
8. Mr. Quentin Thomas for Mr. Leon Evans
9. Ms. Patsy Fleming
10. Lt. Mary Krebs for Sgt. Bill Hill
11. Director Ottis Hutchinson
12. Ms. Ellen Wheeler-Walter for D.A. Nicholas "Nico" LaHood
13. Deputy Chief Joseph MacKay
14. Lt. Brian Pehl for Sheriff Buddy Mills
15. Ms. Abigail Moore
16. Chief Glenn Muennink
17. Ms. Karen Nelson
18. Mr. Todd Perna
19. Chief Nick Reininger
20. Mr. Dennis Rosenberry
21. Chief Neva Schmidt
22. Chief Jenny Shafer
23. Mr. Jaime Guzman for Mr. John Strelchun
24. Mr. Ronald Sutton
25. Ms. Eladia R. Torres

MEMBERS ABSENT:

1. Ms. Dejah Behnke
2. Judge Leon Brimhall
3. Sheriff Randy Brown
4. Chief Duane DuBose
5. Dr. Norma Greenfield-Laborde
6. Ms. Karen Nelson
7. Mr. Tillman Roots
8. Chief Scott Rubin
9. Ms. Pamela Taylor

STAFF PRESENT:

1. Ms. Marcela Medina, Public Safety Director
2. Ms. Jennifer Forbes, Criminal Justice Program Planner
3. Ms. Laura Richardson, Public Safety Specialist

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1. **Meeting was called to order at 1:30 p.m. by Chief Neva Schmidt**
 2. **Roll Call was taken by Ms. Laura Richardson and a quorum was established.**

3. Public Comments:

There were no public comments.

4. Consider and act upon approval of the minutes for Wednesday May 10, 2017.

After consideration, a motion was made by **Mr. Dennis Rosenberry** and seconded by **Constable Don Berger** to accept the Minutes.

All Approved, Motion Carried.

5. Discussion and appropriate action on membership:

- A. New Primary Member- Mr. Christopher Rodriguez**, Wilson County Attorney's Office, representing Wilson County
- B. New Primary Member- Ms. Jelynne LeBlanc Burley**, Center for Health Care Services, representing Bexar County
- C. New Primary Member- Ms. Miriam Elizondo**, Sunshine Cottage, representing Bexar County
- D. New Alternate Member- Ms. Paula Thompson**, Kendall County, Alternate for Judge Leon Brimhall, representing Kendall County

After consideration, a motion was made by **Chief Ottis Hutchinson** and seconded by **Constable Don Berger** to approve the membership items A-D above.

All Approved, Motion Carried.

6. Criminal Justice Planning Report items

A. CJD Funding Streams

The CJD grant funded lists were sent out. The gray sections indicate agencies received unfunded notifications. Colored highlights show the agencies that have received award letters and the amounts they were funded. No highlights indicate agencies that are anticipated to be funded, but have not yet received an award letter.

GVA- Rape Crisis Center will be funded out of VAWA instead. Boys Town withdrew its application, as they agency closed all Texas facilities at the end of July.

VAWA- Staff anticipates all VAWA requests will be funded. Award letters have not been sent, as the federal allocations have not come through. Once the allocations are awarded to the state, award notifications should be sent to applicants.

JAG- McMullen County Sheriff's Office was not funded, as CJD decided to not fund the type of equipment requested under the JAG funding stream. The \$100,000 initially allocated to McMullen County went to fully fund Seguin PD and up to \$70,835.30 for Floresville ISD PD.

JJDP- Similar to VAWA, not all award letters have been sent as the state is awaiting federal allocations.

The Rifle Resistant Body Armor grant due date was extended to Sep 20th. This goes through CJD, it is not a funding stream that will go through the COG prioritization process. The CJAC will be updated to amounts awarded to regional agencies.

Staff will attend TARC training next week in Austin, where it is anticipated information for the upcoming year's funding streams will be provided.

B. Planning Deliverables

CJD renewed AACOG's Planning contract. As outlined in the contract, planning staff will complete a strategic plan again. Staff plans to utilize the same model as last year. The

Community Stakeholders meeting is tentatively being planned for Nov 8th, a CJAC meeting date. Specific time and information will be provided at the next meeting.

Once the Stakeholder meeting is complete and feedback on the survey is gathered, staff will update and send out the survey via Survey Monkey by Dec 4th. CJAC Members and alternates are asked to please forward it out once it is online.

Staff will take the survey offline January 12th. This will allow enough time to schedule and hold a stakeholders prioritization meeting. The completed strategic plan is due to CJD March 2nd.

7. Discussion of CJAC By-Laws

One suggestion has been included in the Planning contract from CJD for the Conflict of Interest. Under 8.8.4: the highlighted section in black is CJAC's current verbiage. The highlighted section in red underlined is the suggested verbiage by CJD.

If a member must abstain from reviewing, voting, commenting, or taking any action on any grant application, the member must also abstain from reviewing, voting, commenting, or taking any action on any competing grant applications within that funding source during the prioritization process.

If a CJAC member has a conflict of interest regarding a particular grant application, the COG will ensure that the CJAC member is not assigned, and will not review, that application. A CJAC member that has a conflict of interest regarding a particular grant application must vacate the CJAC meeting room whenever that application is presented to or reviewed by the CJAC, and the member must not take part in or be present for any discussion on the application with any other member of the CJAC.

The last sentence refers to something that was brought up to CJD. No CJAC member is to take part in or be present for any discussion on the applications with any other member of the CJAC members outside of the regular scheduled CJAC meetings, as it is in violation of the Open Meetings Act.

Example: People getting together discussing how they are going to score applications and not something to the effect of one member asking for clarification on something in an application from another member. General clarification and content questions are OK.

There was discussion for and against having people leave the table when their funding stream is being scored if they have a project being presented. Discussion included allowing CJAC members who are conflicted out to return to the room/table once their application has been scored. Currently the CJAC member can stay in the audience. There will be further discussion and action on the bylaws at the next meeting.

Judge James Burdette, Jr retired from the CJAC Committee after 10 years of service. We wish him good luck in his retirement!

8. **Next meeting date: October 11, 2017.**

9. Adjourn

A **motion** was made by **Mr. Dennis Rosenberry** and **Chief Ottis Hutchinson** to adjourn.

All approved, the motion carried.

The meeting was adjourned at 2:30pm.