

**Alamo Area Council of Governments  
Criminal Justice Advisory Committee Meeting  
Wednesday, December 13, 2017 – 1:30 p.m.  
Al J. Notzon III Boardroom  
8700 Tesoro Drive, Ste. 100, San Antonio, TX 78217-6228**

**MEMBERS PRESENT:**

1. Constable Don Berger
2. Ms. Glenda Wilke for Ms. Nicole Bishop
3. Captain Danny Bowermaster
4. Quentin Thomas for Ms. Jelyne LeBlanc Burley
5. Dr. Allen Castro and Ms. Suzanne McCaskill & Audrey Cavazos
6. Ms. Shelly Coleman
7. Lt. Henry Dominguez
8. Chief Duane DuBose
9. Ms. Miriam Elizondo
10. Ms. Patsy Fleming
11. Dr. Norma Greenfield-Laborde
12. Sgt. Bill Hill and Lt. Mary Krebs
13. Director Ottis Hutchinson
14. Ms. Ellen Wheeler-Walter for D.A. Nicholas "Nico" LaHood
15. Lt. Brian Pehl for Sheriff Buddy Mills
16. Ms. Abigail Moore
17. Chief Glenn Muennink
18. Ms. Karen Nelson
19. Mr. Christopher Rodriguez
20. Mr. Tillman Roots
21. Mr. Dennis Rosenberry
22. Chief Neva Schmidt
23. Mr. Jaime Guzman & Chief Jose Curiel for Mr. John Strelchun
24. Mr. Ronald Sutton
25. Ms. Eladia Torres

**MEMBERS ABSENT:**

1. Ms. Dejah Behnke
2. Judge Leon Brimhall
3. Sheriff Randy Brown
4. Ms. Vickie Ernst
5. Deputy Chief Joseph MacKay
6. Mr. Todd Perna
7. Chief Nick Reiningger
8. Chief Scott Rubin
9. Chief Jenny Shafer

**STAFF PRESENT:**

1. Ms. Marcela Medina, Public Safety Director
2. Ms. Jennifer Forbes, Criminal Justice Program Planner
3. Ms. Laura Richardson, Public Safety Specialist

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1. **Meeting was called to order at 1:30 p.m. by Sgt. Bill Hill**
  2. **Roll Call was taken by Ms. Jennifer Forbes and a quorum was established.**

### 3. Public Comments:

There were no public comments.

### 4. Consider and act upon approval of the minutes for Wednesday November 8, 2017.

After consideration, a motion was made by **Mr. Dennis Rosenberry** and seconded by **Director Ottis Hutchinson** to accept the Minutes.

**All Approved, Motion Carried.**

### 5. Criminal Justice Planning Report:

#### A. CJD Resources for COGs

RFAs are online. The applications are anticipated to open 12-18-17.

These other solicitations will be open 12-18-17 but DO NOT go through the COG: Body Worn Camera, Residential Substance Abuse Treatment, Specialty Courts, and Truancy Prevention and Intervention.

If you are an agency that needs Body Armor **Type 3 or below** then those will be eligible under JAG. Rifle resistant body armor solicitation is anticipated to come out next year.

We are having issues with the Needs Assessment survey on survey monkey. They are working on this and it should be fixed soon. We have quite a few people who have completed it already. This will close on January 12<sup>th</sup>.

The prioritization meeting and review will be scheduled late January/early February.

The official RBEs have not come out yet. We were informed that JAG and JJDP will not be supplemented at all with state funding. We should expect a 5-20% decrease in both.

#### B. Mandatory Grant Workshop

Our mandatory workshop is January 4<sup>th</sup>. It is 10:00am-12:00pm. We tentatively scheduled a second one on January 10<sup>th</sup> also. It will also be 10:00am-12:00pm in the AACOG Boardroom.

### 6. Discussion and Action on 2018 Grant Guidelines

There were two handouts given for the suggested wording for the FY18 guidelines. The one without highlights are last years established guidelines and the one with the yellow highlights have suggested wording for this year.

Our request is that the first highlighted section be added to make sure we get as complete an application as possible:

- Applications submitted for technical review must be as complete as possible – including narrative, activities and measures sections filled in, as well as an itemized project budget in the appropriate eGrants format in order to meet the technical review By-law requirements.

The second request is exactly what had last year but expanded to be a little clearer:

- Final project budgets may NOT exceed budget amounts submitted for technical review by more than 10%. If the budget is increased by more than 10% from what was submitted for technical review, applicants must advise AACOG staff of changes/additions prior to submission and

certification of the application in eGrants; otherwise, application budgets will be approved at the 10% increase from technical review budgets during the scoring and prioritization meeting.

There was also discussion on changing the wording for budget caps. CJD would like it to say "recommended funding cap".

There was a **motion** made by **Ms. Abigail Moore** and **seconded** by **Constable Don Berger** to approve the wording change from "budget caps" to say "recommended funding cap of" and to accept all wording in yellow.

All Approved, Motion Carried.

#### **7. Discussion and Election of Chair and Vice Chair positions for 2018:**

Ms. Karen Nelson was the only nomination for Chair.

A **motion** was made by **Mr. Dennis Rosenberry** and **seconded** by **Director Ottis Hutchinson** to accept Ms. Karen Nelson for the Chair position.

**All Approved, Motion Carried.**

There were two nominations for Vice Chair. Mr. Henry Dominguez and Ms. Ellen Wheeler-Walter. There were ballots passed out to vote. After ballots were tallied, the majority vote was for Ms. Ellen Wheeler-Walter.

A **motion** was made by **Lt. Henry Dominguez** and **seconded** by **Constable Don Berger** to accept the tallied vote for Ms. Ellen Wheeler-Walter in the Vice Chair position.

**All Approved, Motion Carried.**

#### **8. Next meeting date: January 10, 2018.**

#### **9. Adjournment**

A **motion** was made by **Ms. Abigail Moore** and seconded by **Ms. Ellen Wheeler-Walter** to adjourn.

**All approved, the motion carried.**

The meeting was adjourned at 2:15pm.