**Alamo Area Council of Governments**

**Regional Emergency Preparedness Advisory Committee Meeting**

**Wednesday, September 21st, 2022 – 2:00pm**

**2700 NE Loop 410, Suite 101**

**San Antonio, Texas 78217**

**MEETING MINUTES**

***MEMBERS PRESENT:***

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| 1. **Donovan Agans** 2. **Andrew Cardiel** 3. **Patrick Lewis for Manuel Casarez** 4. **Walton Daugherty** 5. **Shelby Dupnik** 6. **Dudley Wait for Eric Epley** 7. **Jeff Fincke** 8. **Philip Glass** 9. **Darren Brinkkoeter for Tony Gross** 10. **Ray Hacker** 11. **Nolan Byrd for Gary Haecker** 12. **Summer Hall** 13. **Ray Kallio** 14. **Jeff Kelley** 15. **Bryce Houlton for Kyle Kutscher** | 1. **Keith Lutz** 2. **Jerremy Hughes for Eric Maloney** 3. **Sam McDaniel** 4. **Christopher Monestier** 5. **Michael Morlan and Rey Torres** 6. **Les Metzler for Steve Olfers** 7. **Matt Malone for Dan Pue** 8. **Jason Rutherford for Carey Reed** 9. **Colin Davis for Sammy Sikes** 10. **Rachelle Littlefield for Michael Starnes** 11. **Michael Padilla for James Teal** 12. **William Thomas** 13. **Cindy Stafford for Chris Thompson** 14. **Mark Trevino** 15. **Chris Lopez for Nelson Wolff** |

***MEMBERS ABSENT:***

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| 1. **Edwin Baker** 2. **Mallorie Deason** | 1. **Justin Klaus** 2. **Braxton Roemer** |

***AACOG STAFF PRESENT:***

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| Justin Monarez – Homeland Security/Criminal Justice Coordinator  Matthew Reyes – Homeland Security Planner  Laura Richardson – Public Safety Specialist |

**1. Meeting called to Order.**

Jeffery Fincke called the meeting to order at 2:00pm.

**2. Roll Call.**

A quorum was established with thirty **(30)** members present

**3. Public Comments**

There were no public comments.

**4. Consider and act upon the approval of the August 17th, 2022 minutes.**

A **motion** was made by **Walton Daugherty** and secondedby **Andrew Cardiel** to approve the minutes.

**All Approved, Motion Carried.**

**5. Consider and act upon the approval of new committee members.**

**1.** Nominating Sarah Maldonado as Sammy Sikes’ alternate for DSHS.

A **motion** was made by **Keith Lutz** and secondedby **Shelby Dupnik** to approve the membership item.

**All Approved, Motion Carried.**

**2.** Nominating Angela Morgan to replace Mark Bennett as Eric Epley’s alternate for STRAC.

A **motion** was made by **Bryce Houlton** and secondedby **William Thomas** to approve the membership item.

**All Approved, Motion Carried.**

**3.** Nominating Dudley Wait to replace Victor Wells as Eric Epley’s alternate for STRAC.

A **motion** was made by **Michael Morlan** and secondedby **Shelby Dupnik** to approve the membership item.

**All Approved, Motion Carried.**

**4.** Nominating Chief Deputy Gilbert Rodriguez as Keith Lutz’s alternate for Medina County.

A **motion** was made by **Keith Lutz** and secondedby **Shelby Dupnik** to approve the membership item.

**All Approved, Motion Carried.**

**6. Consider and act upon the approval of new subcommittee membership items.**

**1.** Nominating Angela Morgan to replace Mark Bennett as Co-Chair of the Hospital/EMS/Medical Subcommittee.

A **motion** was made by **Michael Morlan** and secondedby **Bryce Houlton** to approve the membership item.

**All Approved, Motion Carried.**

**2.** Nominating Patrick Lewis as Co-Chair of the Fire/HAZMAT/WMD Subcommittee.

A **motion** was made by **Walton Daugherty** and secondedby **Bryce Houlton** to approve the membership item.

**All Approved, Motion Carried.**

**Presentations:**

**7. Monthly National Weather Service Update – Paul Yura**

Paul Yura was not present for the monthly National Weather Service update.

**8. Discussion and appropriate action on subcommittee reports.**

**A.  Emergency Management**

Michael Morlan – The committee met for the first time prior to the REPAC meeting. The group is interested in increasing the region’s GIS capabilities, as well as growing the use of WebEOC.

**C.  Fire/Hazmat/WMD**

N/A

**D.  Law Enforcement/Fusion Center**

Matthew Reyes for Johnny Siemens – The Co-Chairs and Jim Glass from STFC met to discuss special events in the region and the means of conducting a regional resource typing for SWAT equipment. They will be meeting again in November.

**E.  Interoperable Communications**

N/A

**G. Hospital/EMS/Medical**

Dudley Wait – STRAC is working on RMOC and WebEOC training and conducting assessments of hospitals in the region with regard to their water and electrical resiliency for potential future disruptions. They also assisted New Braunfels recently with a lock-down situation that transpired there.

**H.  Public Health**

Roger Pollock – The Co-Chairs are working with SAOEM to get more participation in the STEAR program. Once they finish their implementation plan, they will have a staff member present to REPAC on the program.

**10. Program Updates**

1. No monthly HSGD Conference Call; will attend TARC Conference at the end of September

2. Creating a contact list for the NSGP

3. Updating contact list for the Regional Mutual Aid Agreement

4. Updating the SHSP regional application; will formalize FY24 timeline in October

5. Submitted about 100 entries for the 2023 NSEDC

6. Formalized an agreement with UTSA to bring on an intern

7. Set date for Poteet Mass Casualty Workshop – March 2, 2023

8. Finalizing DVE grant contract; to be posted as soon as possible

9. Working with STRAC on WebEOC training for law enforcement – October 24th

10. Received flyer from Partner Forces to send out to communities

11. Will schedule meetings for all subcommittees in November to set regional priorities

12. Assisted CISA with security/risk assessment for the Titan Building

**Closing Items:**

**12. Upcoming Events, Trainings and/or Exercises**

1. PER 398 – Cyber Resiliency in Industrial Control Systems – December 1, 2022

2. MGT 452 – Physical and Cybersecurity for Critical Infrastructure – December 7, 2022

3. MGT 465 – Recovering from Cyber Incidents – January 19-20, 2023

4. AWR 136 – Essentials of Community Cybersecurity – April 4, 2023

5. MGT 384 – Community Preparedness for Cyber Incidents – April 4-5, 2023

6. WebEOC Training for Law Enforcement – October 24, 2022

7. Fusion Liaison Officer Course – October 26, 2022

**13. Items to be placed on next meeting agenda**

1. Nominations to fill vacancy left by City of Leon Valley

**14. Next Meeting Date: October 19th, 2022 – 2:00pm – at AACOG Titan Building**

**15. Adjournment.**

A **motion** was made and seconded to adjourn.

Meeting adjourned at 2:25pm.

Glossary:

1. AACOG – Alamo Area Council of Governments
2. CISA – Cybersecurity and Infrastructure Security Agency
3. DSHS – Department of State Health Services
4. DVE – Domestic Violent Extremism
5. GIS – Geographic Information Systems
6. HSGD – Homeland Security Grants Division
7. NSEDC – National Special Events Data Call
8. NSGP – Nonprofit Security Grant Program
9. RMOC – Regional Medical Operations Center
10. SAOEM – San Antonio Office of Emergency Management
11. SHSP – State Homeland Security Program
12. STEAR – State of Texas Emergency Assistance Registry
13. STFC – South Texas Fusion Center
14. STRAC – Southwest Texas Regional Advisory Council
15. TARC – Texas Association of Regional Councils
16. TEEX – Texas A&M Engineering Extension Service