

**Minutes**  
**Alamo Area Council of Governments**  
**Board of Directors Meeting**  
**2700 NE Loop 410, Suite 101**  
**San Antonio, TX 78217**  
**March 23, 2022**

**MEMBERS PRESENT**

Judge James Teal, Chair  
 Councilman Clayton Perry, Vice Chair  
 Commissioner Marialyn Barnard  
 Ms. Luana Buckner  
 Mayor Suzanne de Leon  
 Mayor Mary Dennis  
 Judge Richard Evans  
 Mayor Robert Gregory  
 Mr. James Hasslocher  
 Judge Robert Hurley  
 Judge Richard Jackson  
 Judge Rob Kelly  
 Judge Sherman Krause  
 Ms. Lisa Lewis  
 Judge Chris Schuchart  
 Mr. Sylvester Vasquez  
 Mayor John Williams  
 Mr Brian Hoffman, JBSA Ex Officio, Non-voting

**ALTERNATES PRESENT**

Marcus Primm for  
     Commissioner Rebeca Clay-Flores  
 Mayor Darrin Schroeder for  
     Mayor James Danner  
 Frank Ramirez for  
     Councilwoman Adriana Rocha Garcia  
 Commissioner Bynny Lyssy for  
     Judge Wade Hedtke  
 Mr. Jim Wolverton for  
     Judge Kyle Kutscher  
 Commissioner Jose Ascuncion for  
     Judge Arnulfo Luna  
 Kellie Early for  
     Representative Andy Murr  
 Andrew Solano for  
     Councilwoman Ana Sandoval  
 Commissioner Donnie Schuch for  
     Judge Mark Stroehner

**MEMBERS ABSENT**

Councilman James Blakey  
 Commissioner Tommy Calvert  
 Mayor Tim Handren  
 Judge Darrel Lux  
 Senator Jose Menendez

**EX-OFFICIO MEMBERS ABSENT**

Representative Kyle Biedermann  
 Representative Ryan Guillen  
 Representative John Kuempel  
 Senator Judith Zaffirini

**GUESTS PRESENT**

Dawn Davies, Hill Country Alliance  
 Fred Reyes, Pearsall, TX

**STAFF PRESENT**

Diane Rath  
 Jenise Diaz  
 Cliff Herberg  
 Jacob Ulczynski  
 Julio Elizondo  
 Susie Ernst  
 Bryn Herrera  
 Lyle Hufstetler  
 Tom Logan  
 Marcela Medina  
 Claudia Mora  
 Alicia Penalver  
 Miguel Segura  
 Blancia Tapia  
 Gary Timpson  
 Jo Anne Tobias-Molina  
 Jhoan Torres  
 Jaye Wells  
 other staff members

**1. Chairman Teal called the meeting to order at 10:03 a.m.**

*The AACOG Board of Directors is meeting in accordance with Chapter 551 of the Texas Government Code (Open Meetings Act). As such, the Board of Directors reserves the right to retire into executive session concerning any of the items listed on this Agenda whenever it is considered necessary and legally justified under the Texas Open Meetings Act.*

**2. Roll Call was taken and a quorum was established. - Susie Ernst**

3. The United States Pledge of Allegiance and Texas Pledge of Allegiance were recited.

4. No Public Comments were given.

*This time is for anyone to comment to the Board of Directors on issues and items of concern. There will be no Board of Directors deliberation or action on these comments. Time allowed is at the discretion of the Chairman; with three (3) minutes being customary.*

5. No Declarations of Conflict of Interest were given.

### **Presentations**

6. Community Planning for the 2024 Total Eclipse - Dawn Davies, Night Skies Program Manager with Hill Country Alliance

### **Executive Director**

7. Executive Director Rath presented the following Agency Updates to the Board members:

#### **A. Staffing Updates:**

- Jaye Wells has joined us as our new Internal Auditor
- Andre Fuhrman has accepted the Quality Control Supervisor Position. He has been with the agency for 7 years as a Quality Control Inspector.

#### **B. Program Status and Operational Updates:**

##### **Area Agencies on Aging**

- Alamo Ombudsman have surpassed their annual goal of reaching 24 volunteers.
  - They reached number 25 in February.
- The US Aging Conference is scheduled for July 10-13<sup>th</sup> in Austin
  - Aging Services has been invited to participate as a member of the planning committee.
- Established a partnership with the HEB Pharmacy Resident's program
  - Residents have provided training for the Senior Companion Program volunteers, and are developing training schedules for both staff and the public.
- Accepted a Senior Nutrition Program Proclamation from Bexar County, March 15<sup>th</sup> at Somerset Senior Citizen Center
  - Thank you Commissioner Clay-Flores for your support and recognition
- Also accepted a Senior Nutrition Program Proclamation from the City of San Antonio, March 1<sup>st</sup> at the Southside Lions Center
- Presented our Texas Tall Tales COVID-19 Vaccine campaign and strategies used at the Statewide ADRC meeting

##### **Alamo Regional Transit**

- Nine (9) propane vehicles are now in service.
- Continuing to participate in TxDOT's transportation workshops in our rural communities
  - If you have any questions about if/when they're visiting your county, please contact Tom Logan or Miguel Segura
- Signed a new Lease Agreement with the City of Hondo. Our new location is at STRTC, which has 235 sf of office space, breakroom and restroom

facilities, utilities, and secured parking for our fleet.

- Lease is for five years at a cost of \$1.00 per year.

## **External Affairs & Communications**

- Texas Tall Tales Vaccine campaign was awarded seven (7) Gold American Advertising Awards, and won Best of Show recognition at the annual American Advertising Federation banquet.
- Have secured multiple media stories regarding both Sentinel Landscape designation and our new Propane-powered transit buses (and how we are dealing with increasing gas prices)
- Partnered with Floresville EDC to host a Roadshow at the Floresville Event Center yesterday March 22<sup>nd</sup>

## **Intellectual & Developmental Disability Services**

- Hosting our 1st ever Apprentice Showcase on April 28th
  - The event will allow our IDD participants to display their skills and work-product to IT companies from across the San Antonio community.
- Presented IDD Recognition & Response Training information to the Texas Police Association Leadership Conference held March 6-11 in Bandera.
  - The presentation generated significant interest from multiple agencies.
- In coordination with Education Service Center Region 20, AACOG is providing a training and technical assistance series to all school district police departments.
  - IDD Crisis Intervention & Crisis Respite was the first of the series, held yesterday March 22<sup>nd</sup>

## **Military & Veterans Affairs**

- VDC team is up to 12 employees, and continues to grow in clients and referrals.

## **Natural Resources**

- The South Texas EV Readiness Webinar was scheduled for Thursday, February 25<sup>th</sup>
- We will be hosting an Alternative Fuel Vehicle Demonstration, March 31<sup>st</sup> here at AACOG
  - We are recruiting vehicle and equipment displays, so if you operate any that runs on fuels other than diesel or gasoline, please let Lyle know
- **PACE:** Alamo Heights adopted PACE at their March 14<sup>th</sup> Council meeting
  - They are the 14<sup>th</sup> member government in our region to adopt the program.

## **Public Safety**

- New 2022 Bravo cadet class starts April 4 and part-time night class started March 21.

## **Regional Services**

- GBCCC Meeting moved to March 30<sup>th</sup> at noon in the ART training room.
- Economic Development Workshop scheduled for May 5<sup>th</sup>
- Planning & Zoning Workshop scheduled for May 27<sup>th</sup>
- Texas EDA Tourism Grant Co-Op Program – Open to non-profits and destination marketing organizations at no cost. All interested groups are required to register.
  - The program will enable communities to participate in target marketing through social media, digital media and content integration.
  - This is free advertising for entities that sign up. There are no applications or individual grant awards
- Mitigation MOD Public Meeting was held March 16<sup>th</sup>.
  - Draft MOD will be created and sent to GLO for review; once approved, we will bring to our Board for approval
  - Public Hearing is scheduled for May 18<sup>th</sup> at the Guadalupe County Courthouse.

## **Environmental Conservation**

### **Weatherization Assistance Program**

#### **C. Organizational and General Administration Updates:**

**Building Update  
Administration  
Policy Review  
Chief Financial Officer  
General Counsel**

### **Consent Agenda**

*The consent agenda consists of items considered being of a routine nature and contains items recommended for approval by the Executive Committee or by the Board Chair and the minutes from previous Board of Directors meetings. These items will be enacted in one motion, or any member of the Board may request that items be removed from the consent agenda and considered separately for purposes of discussion and voting.*

8. Consider and act upon the recommendation to approve the February 23, 2022 Board of Directors Meeting Minutes.
9. Consider and act upon the recommendation to approve the February 2022 Financial Summary - Julio Elizondo
  - A. Financial Dashboard
  - B. Combined Balance Sheet
  - C. Combined Revenue & Expenditures
  - D. Administrative Budgets
10. Agency Contract Performance Report - Diane Rath
11. Consider and act upon the recommendation from the IDD Services Advisory Committee for approval of member nominations. - Jacob Ulczynski
12. Consider and act upon the recommendations from the IDD Services Advisory Committee to authorize the Executive Director to execute and/or amend contracts to add vendors as appropriate for service delivery to clients for the proposed AACOG contractors for the state fiscal year 2023 Safety Net Vendor Choice List. This item will not require a budget amendment. - Jacob Ulczynski

13. Consider and act upon the recommendation from the Alamo Senior Advisory Committee (ASAC) for approval of ASAC Member and Alternate nominations. - Jo Ann Tobias-Molina.

Moved by Judge Richard Evans, seconded by Judge Robert Hurley, to approve the Consent Agenda Items 8 - 13 as one motion. The motion carried unanimously.

**Vote:** 26 - 0

### **New Business**

14. Consider and act upon the recommendation to authorize the Executive Director to release a Request for Proposal (RFP) and enter into an agreement with the selected vendor(s) for IDD Crisis Respite Services in an amount not to exceed \$425,000.00 annually. This item does not require a budget amendment. - Jacob Ulczynski

Moved by Mayor Suzanne de Leon, seconded by Mayor Mary Dennis, to authorize the Executive Director to release a Request for Proposal (RFP) and enter into an agreement with the selected vendor(s) for IDD Crisis Respite Services in an amount not to exceed \$425,000.00 annually. This item does not require a budget amendment. The motion carried unanimously.

**Vote:** 26 - 0

15. Consider and act upon the recommendation to authorize the Executive Director to release a Request For Proposal (RFP) for proposals from prospective consultants to conduct strategic planning services for two (2) counties for a fee not to exceed \$75,000. -- Claudia Mora

Moved by Judge Chris Schuchart, seconded by Mayor John Williams, to authorize the Executive Director to release a Request For Proposal (RFP) for prospective consultants to conduct strategic planning services for two (2) counties for a fee not to exceed \$75,000. The motion carried unanimously.

**Vote:** 26 - 0

16. Consider and act upon the recommendation to nominate an appointee and alternate to the new Unified Scoring Committee (USC) for the TxCDBG Community Development Fund Program - Claudia Mora

Moved by Sylvester Vasquez, seconded by Judge Chris Schuchart, to nominate Mayor Victor Contreras, City of Marion, as appointee to the new Unified Scoring Committee (USC) for the TxCDBG Community Development Fund Program. The motion carried unanimously.

**Vote:** 26 - 0

Moved by Judge Richard Evans, seconded by Judge Chris Schuchart, to nominate Judge Rob Kelly, Kerr County, as alternate appointee to the new Unified Scoring Committee (USC) for the TxCDBG Community Development Fund Program. The motion carried unanimously.

**Vote:** 26 - 0

17. Consider and act upon the recommendation to authorize the Executive Director to apply for the EPA's Enhanced Air Quality Monitoring for Communities grant in an amount not to exceed \$400,000, and to accept the funding if awarded. This item will require a 2022 budget amendment. – Lyle Hufstetler

Moved by Mayor John Williams, seconded by James Hasslocher, to authorize the Executive Director to apply for the EPA's Enhanced Air Quality Monitoring for Communities grant in an amount not to exceed \$400,000, and to accept the funding if awarded. This item will require a 2022 budget amendment. The motion carried unanimously.

**Vote:** 26 - 0

18. Consider and act upon the recommendation to ratify an application and accept funding for Year 2 of Clean Cities Coalition Network Activities in the amount of \$72,500. We were notified in January that the application period opened, so this would have been on the February agenda, but the evolving nature and ongoing release of EV charging infrastructure guidance caused delays in finalizing our work plan for submittal on March 1. A ratification of the application submittal is needed to be able to accept the funding by April 1, the beginning of Year 2 of the Cooperative Agreement. This item will not require a budget amendment. - Lyle Hufstetler

Moved by Lisa Lewis, seconded by Judge Rob Kelly, to approve the recommendation to ratify an application and accept funding for Year 2 of Clean Cities Coalition Network Activities in the amount of \$72,500. This item will not require a budget amendment. The motion carried unanimously.

**Vote:** 26 - 0

19. Consider and act upon the recommendation to ratify the Executive Director's application for funding in the approximate amount of \$1,300,000 for the Regional Communications Enhancement Project – Phase Two from the Office of the Governor - Homeland Security Grants Division (HSGD) – Statewide Emergency Radio Infrastructure funding; authorize the Executive Director to execute a contract and purchase equipment through Motorola; and adopt a resolution in support of the project. The REPAC voted on March 16 to propose the project and the proposal was due March 18. This item will require an amendment to the FY2022 budget. – Marcela Medina

Moved by James Hasslocher, seconded by Judge Robert Hurley, to approve the recommendation to ratify the Executive Director's application for funding in the approximate amount of \$1,300,000 for the Regional Communications Enhancement Project – Phase Two from the Office of the Governor - Homeland Security Grants Division (HSGD) – Statewide Emergency Radio Infrastructure funding; authorize the Executive Director to execute a contract and purchase equipment through Motorola; and adopt a resolution in support of the project. This item will require an amendment to the FY2022 budget. The motion carried unanimously.

**Vote:** 26 - 0

20. Consider and act upon the recommendation to release a Request for Proposals (RFP) for nutrition providers and execute contracts with selected providers. This item does not require a budget amendment. - Jo Ann Tobias-Molina

Moved by Judge Chris Schuchart, seconded by Judge Richard Jackson, to approve the recommendation to release a Request for Proposals (RFP) for nutrition providers and execute contracts with selected providers. This item does not require a budget amendment. The motion carried unanimously.

**Vote:** 26 - 0

21. Annual Conflict of Interest Statements - Cliff Herberg

Board members were given annual conflict of interest forms to complete. No action was needed nor taken.

**Committee Reports**

- 22. Consider and act upon the recommendation from the Regional Emergency Preparedness Advisory Committee (REPAC) to ratify the submission of FY2023 regional funding allocations due to the Office of the Governor on March 15th. This item will not require an amendment to the FY2022 budget. - Marcela Medina

Moved by Luana Buckner, seconded by Mayor Robert Gregory, to approve the recommendation from the Regional Emergency Preparedness Advisory Committee (REPAC) to ratify the submission of FY2023 regional funding allocations due to the Office of the Governor on March 15th. This item will not require an amendment to the FY2022 budget. The motion carried unanimously.

**Vote:** 26 - 0

- 23. Consider and act upon the recommendation from the Resource Recovery Committee (RRC) regarding the Texas Commission on Environmental Quality (TCEQ) FY 2023 Solid Waste Pass-Through Grants in the amount of \$175,000. This item does not require a budget amendment. - Claudia Mora

Moved by Jim Wolverton, Alt. for Judge Kutscher, seconded by Judge Chris Schuchart, to approve the recommendation from the Resource Recovery Committee (RRC) regarding the Texas Commission on Environmental Quality (TCEQ) FY 2023 Solid Waste Pass-Through Grants in the amount of \$175,000. This item does not require a budget amendment. The motion carried unanimously.

**Vote:** 26 - 0

- 24. Next meeting is scheduled for Wednesday, April 27, 2022 at 10:00 a.m. at AACOG.
- 25. There being no further business to discuss, Chairman Teal adjourned the meeting at 11:12 a.m.

Approved:

\_\_\_\_\_  
Jim Teal Chair,  
AACOG Board of Directors  
county Judge, McMullen County

\_\_\_\_\_  
Date