

**Minutes**  
**Alamo Area Council of Governments**  
**Board of Directors Meeting**  
**2700 NE Loop 410, Suite 101**  
**San Antonio, TX 78217**  
**September 28, 2022**

**MEMBERS PRESENT**

Judge James Teal, Chair  
Councilman Clayton Perry, Vice Chair  
Commissioner Marialyn Barnard  
Councilman James Blakey  
Ms. Luana Buckner  
Mayor Victor Contreras  
Mayor Suzanne de Leon  
Mayor Mary Dennis  
Judge Richard Evans  
Mayor Judy Eychner  
Mr. James Hasslocher  
Judge Wade Hedtke  
Judge Robert Hurley  
Judge Rob Kelly  
Ms. Lisa Lewis  
Mayor Darrin Schroeder  
Judge Chris Schuchart  
Mr. Sylvester Vasquez  
Mayor John Williams  
Mr. Brian Hoffman, JBSA Ex Officio, Non voting

**ALTERNATES PRESENT**

Amy Putney for  
    Commissioner Tommy Calvert  
Marcus Primm for  
    Commissioner Rebeca Clay-Flores  
Yojani Hernandez for  
    Councilwoman Adriana Rocha Garcia  
Commissioner Michael Carpenter for  
    Judge Kyle Kutscher  
Commissioner Jose Asuncion for  
    Judge Arnulfo Luna  
Kellie Early for  
    Representative Andy Murr

**MEMBERS ABSENT**

Judge Richard Jackson  
Judge Sherman Krause  
Judge Darrel Lux  
Senator Jose Menendez  
Councilwoman Ana Sandoval  
Judge Mark Stroeher

**EX OFFICIO MEMBERS ABSENT**

Representative Kyle Biedermann  
Representative Ryan Guillen  
Representative John Kuempel  
Senator Judith Zaffirini

**GUESTS PRESENT**

Keith Wilson, Bexar County M&VS

**STAFF PRESENT**

Diane Rath  
Cliff Herberg  
Jacob Ulczynski  
Alicia Avila-penalver  
Crystal Campos-Rosales  
Julio Elizondo  
Susie Ernst  
Duane Evans  
Julie Gudgel  
Bryn Herrera  
Lyle Hufstetler  
Deedra Johnson  
Mike Juarez  
Blancia Tapia  
Jhoan Torres  
Jaye Well  
    other staff members

**1. Chairman Jim Teal called the meeting to order at 10:00 a.m.**

*The AACOG Board of Directors is meeting in accordance with Chapter 551 of the Texas Government Code (Open Meetings Act). As such, the Board of Directors reserves the right to retire into executive session concerning any of the items listed on this Agenda whenever it is considered necessary and legally justified under the Texas Open Meetings Act.*

**2. Roll Call was taken and a quorum was established.**

**3. The United States Pledge of Allegiance and Texas Pledge of Allegiance were recited.**

4. No Public Comments were given.  
*This time is for anyone to comment to the Board of Directors on issues and items of concern. There will be no Board of Directors deliberation or action on these comments. Time allowed is at the discretion of the Chairman; with three (3) minutes being customary.*
5. No Declarations of Conflict of Interest were given.

### **Executive Director**

6. Executive Director Rath presented the following Agency updates to the Board members:

#### **A. Staffing Updates:**

- The annual TARC Training is this week and we have many staff attending.
- Daniel Espinoza, Weatherization Inspector, has completed the recertification process for Quality Control Inspector (QCI), with a 99 on his skills exam
- In order to become a QCI, one must first complete the Energy Auditor (EA) certification which Homero Salinas, another one of our WX Inspectors, took and also passed with a 99.
- Also on our Weatherization team, Andre Fuhrman and Daniel Espinoza hold Building Analyst, Energy Auditor, and Quality Control Inspector Certifications.
  - Several weatherization agencies in the state do not have any QCI's and they are having to contract their inspections. Our goal is to have all four inspectors certified as QCI's by the end of 2023

#### **B. Program Status and Operational Updates:**

##### **Area Agencies on Aging**

- Working budget closeout with HHSC. HHSC has not provided final budgets for Alamo or Bexar AAAs
- Our Vaccine Outreach Program will end September 30<sup>th</sup> – we would like to thank all the counties for their continued support
  - Through these efforts, we administered over 1,000 vaccinations and provided awareness to thousands through our outreach efforts over the past year
- COSA D4 Councilwoman, Dr. Adriana Rocha-Garcia, invited us to a special proclamation of World Alzheimer's Day outside City Hall
  - A press conference was held and multiple partners elaborated on the importance of awareness and available resources to our residents
- The Benefits Counseling team is scheduling events, presentations and one-on-one counseling session for the upcoming 2022 Medicare Open Enrollment activities from October 15<sup>th</sup> – December 7<sup>th</sup>

##### **Alamo Regional Transit**

- ART was awarded the "Reader's Choice Award, Best of New Braunfels" by the New Braunfels Herald-Zeitung
  - We received a plaque and placement in the newspaper
  - Continuing to work with NB on expanding awareness and service
- Art also received the 2022 NADO Excellence in Regional Transportation Award for our Soldier Recovery Unit Transportation program with Fort Sam
- ART staff will be assisting the City of Galveston by conducting a review of their Internal Safety Review (ISR) program, in order to comply with TxDOT's program requirements

##### **Public Affairs & Communications**

- Although the AAA Vaccine Outreach program has ended, we are still providing assistance in the scheduling and administration of COVID-19 and booster vaccines, particularly for those who are homebound or need transportation – our second Vaccines campaign is still on the air and will continue running through early December on KLRN (PBS station), Spectrum News, KENS 5, and Univision
- Continuing to work closely with the San Antonio Food Bank on outreach to our counties
  - Reminder to Save the Date for Securing Communities Conference @ SAFB November 9<sup>th</sup>
- Our Wilson County Roadshow is being held today (Sep 28<sup>th</sup>) in Floresville
  - In October we will be in McMullen County (10/14), in conjunction with their annual Health Fair
- Reminder to consider nominating someone for our Regional Awards program! Deadline is September 30<sup>th</sup>, but please work with Miguel if you have someone in mind
  - We have 10 submissions in already, but looking for additional Government Projects and Business Steward nominations

### **Intellectual & Developmental Disability Services**

- IDD continues to be hit very hard with staffing challenges. That is the reason for our financial challenges.
- Signed the agreement with the Morgan's Wonderland Multi Assistance Center and will be participating in the Grand Opening celebration October 2<sup>nd</sup>
- Presented IDD Recognition & Response training to the Texas Police Association Leadership Conference in Bandera, Texas September 19<sup>th</sup>
- Jacob Ulczynski chaired the quarterly meeting of the IDD Directors from across Texas on September 15-16<sup>th</sup> in Austin, Texas to discuss pertinent issues affecting the IDD system of care
- Received confirmation from Bexar County staff on renewal of funding for the IDD Jail Liaison
- Received the 2022 NADO Award for the IDD Services Apprenticeship Program

### **Military & Veterans Affairs**

- Veterans Directed Care continues to grow
  - Currently serving over 530 veteran clients. Continuing to explore opportunities for program growth and expansion with VA as we move into the new Fiscal Year.

### **Natural Resources**

- The EPA Administrator announced last Thursday that they are working to get nonattainment reclassifications published in the Federal Register. Reclassifications become official 30 days after publication.
- XOS Electric Step Van Demo scheduled for Thursday, September 29<sup>th</sup> from 11 am – 2 pm here at AACOG
  - As a kickoff to SA Drive Electric, XOS Trucks is bringing their SV05 electric step van and Nikola Motors is bringing their Class 8 Tre BEV to AACOG to demo and will be offering test drives.
- SA Drive Electric for Fleets is scheduled for Friday, September 30<sup>th</sup> from 10 am – 3 pm at CPS Energy HQ
  - This will be San Antonio's first-ever electric vehicle showcase JUST for fleets! We've invited manufacturers and vendors of six different

medium- and heavy-duty electric vehicles, including Ford's F-150 Lightning and E-Transit, Nikola's Class 8 Tre BEV, IC's Electric CE Series School Bus, International's eMV Electric Box Truck, and XOS's Electric Step Van. We encourage you to come out and witness the recent advances in electric vehicle technology.

- Lastly, SA Drive Electric Day is scheduled for Saturday, October 1<sup>st</sup> from 10 am – 3 pm
- CPS Energy HQ
  - This is the annual ride and drive event for the community to get acquainted with EVs and EV Charging. The goal is to increase EV awareness and adoption. The event will allow for drivers to take a test drive in electric vehicles and bicycles, and will provide the community with EV education ranging from charging to environmental benefits, and how to reduce range anxiety.

## **Public Safety**

## **Regional Services**

- Working with EDA to schedule a Community & Economic Development Workshop featuring federal and state agencies. Representatives from TDA, USDA, Texas Water Development Board, SBA, FEMA, and several other state and federal agencies will be in attendance.
  - The workshop, looking for dates in early November/December, will be set up as a series of information speed sessions lasting 30 minutes. Attendees will move around to hear presentations from the different agencies.
- We anticipate receiving preliminary approval on the CDBG-MIT MOD this week. We will send out information regarding the MOD to the eligible counties and communities, as well as the board. A public hearing will be scheduled. We anticipate bringing the final MOD to the board for approval in January

## **Environmental Conservation**

- Hosting an Illegal Dumping Training on Friday, September 30<sup>th</sup> from 8:30 – 3:30 here in the boardroom. Registration closes on the 29<sup>th</sup>

## **Weatherization Assistance Program**

- October 11<sup>th</sup> – A Weatherization Lunch & Learn is scheduled for October 11<sup>th</sup> here in the AACOG Board Room at 12 noon
  - Weatherization staff will share program information and requirements with our community partners over lunch
- The annual Day of the Living Lead and Weatherization Mash are scheduled for October 22<sup>nd</sup> at the Sonny Melendrez Community Center from 10 – 1
- In partnership with the City of San Antonio's Green & Healthy Homes and Council District 5 (Teri Castillo), we will be hosting a family-friendly resource fair.
  - Games, piñatas, and a costume contest for the kids. We will also be handing out produce bags to the first 100 families, thanks to the SA Food Bank

## **C. Organizational and General Administration Updates:**

### **Building Update**

- We have completed the asphalt repairs to the parking lots that addressed

several areas that were in dire need of attention. More routine maintenance is anticipated to seal and restripe some of the lots in 2023.

- We are in the process of painting the common area hallways on the third floor and replacing the ceiling tile to modernize the appearance of the third floor.
  - We have seen increased interest in this floor with its smaller suites and, as you will recall, we recently leased an approximate 2,000 square foot space on the floor
- The most exciting news is that our parts for the elevator modernization have finally arrived and we have taken one of the elevators out of service as the work is underway to refurbish it .

**Administration**  
**Policy Review**  
**Chief Financial Officer**  
**General Counsel**

### **Consent Agenda**

*The consent agenda consists of items considered being of a routine nature and contains items recommended for approval by the Executive Committee or by the Board Chair and the minutes from previous Board of Directors meetings. These items will be enacted in one motion, or any member of the Board may request that items be removed from the consent agenda and considered separately for purposes of discussion and voting.*

7. Consider and act upon the recommendation to approve the August 24, 2022 Board of Directors Meeting Minutes.
  
8. Consider and act upon the recommendation to approve the August 2022 Financial Summary - Julio Elizondo
  - A. Financial Dashboard
  - B. Combined Balance Sheet
  - C. Combined Revenue & Expenditures
  - D. Administrative Budgets
  
9. Agency Contract Performance Report - Diane Rath
  
10. Consider and act upon the recommendation from the Bexar Senior Advisory Committee (BSAC) for approval of BSAC Alternate Member nomination. - William McKnight

Moved by Judge Richard Evans, seconded by Mayor John Williams, to approve the Consent Agenda Items 7, 8, 9 and 10 as one motion. The motion carried unanimously.

**Vote:** 25 - 0

### **New Business**

**11. Consider and Act upon ACCOG's Official Ballot for the Texas Municipal League Intergovernmental Risk Pool Board of Trustee Election.– Cliff Herberg**

As a member of the Texas Municipal League (TML), AACOG Board of Directors members may cast a ballot for candidates to serve on TML's Intergovernmental Risk Pool Board of Trustees. The official ballots for places 6 - 9 were provided and Board members voted, by Show of Hands, on each place and the results were as follows:

**Place 6:**

15 Votes - Allison Heywood, Councilmember, City of Schertz (Region 7)

7 Votes - Kimberly Mwismer, Assistant City Manager, City of Kerrville (Region 7)

**Place 7:**

23 Votes - MaryDennis, Mayor, City of Live Oak (Region 7)

0 Votes - James A Cougla, Ph.D, City Councilmember, city of Kenedy (Region 7)

0 Votes - Rebecca (Becky) Haas, Mayor, city of Richmond (Region 14)

0 Votes - James Hotopp, City Manager City of Weatherford (Region 8)

**Place 8:**

0 Votes - Chris Coffman, City of Granbury (Region 8)

0 Votes - Brent Haney, City Administrator, City of Cockerl Hill (Region 13)

0 Votes - Mike Land, City Manager, City of Coppell (Region 13)

22 Votes - Marian Mendoza, City Administrator, City of Helotes (Place 7)

2 Votes - Louis R. Rigby, Mayor, City of La Porte (Region 14)

**Place 9:**

0 Votes - Barry Beard, Commissioner, City of Richmond (Region 14)

11 Votes - Stephanie Fisher, Councilmember, City of Johnson City (Region 7)

0 Votes - Carl Joiner, Mayor, City of Kemah (Region 14)

5 Votes - Opal Mauldin-Jones, City Manager, City of Lancaster (Region 13)

5 Votes - William Linn, City of Kenedy (Region 7)

A Certificate of Votes Cast was signed by AACOG Chairman Jim Teal and filed by Cliff Herberg, AACOG General Counsel, with David Regan, Secretary of the Board, Texas Municipal League Intergovernmental Risk Pool Board of Trustees.

**12. Consider and act upon the recommendation to approve the Community Needs Assessment and IDD Services Local Plan. - Jacob Ulczynski**

Moved by Mayor John Williams, seconded by Judge Robert Hurley, to approve the Community Needs Assessment and IDD Services Local Plan ad presented. The motion carried unanimously.

**Vote: 25 - 0**

**13. Consider and act upon the recommendation to authorize the Executive Director to apply for and accept funding from the City of San Antonio American Rescue Plan Act (ARPA) Recovery Funds in an amount not to exceed \$1.5M for Youth Diagnostic Services. This item will not require a budget amendment to the FY 2022 budget. - Jacob Ulczynski**

Moved by Judge Wade Hedtke, seconded by Commissioner Marialyn Barnard, to authorize the Executive Director to apply for and accept funding from the City of San Antonio American Rescue Plan Act (ARPA) Recovery Funds in an amount not to exceed \$1.5M for Youth Diagnostic Services. This item will not require a budget amendment to the FY 2022 budget. The motion carried unanimously.

**Vote: 25 - 0**

14. Consider and act upon the recommendation to authorize the Executive Director to execute a contract from Health and Human Services Commission (HHSC) for Alamo Area Agency on Aging (AAA) services in the approximate amount of \$6 million. This item will require an FY 2022 budget amendment. - Diane Rath

Moved by Judge Chris Schuchart, seconded by Brock Curry, Alt. for Luana Buckner, to authorize the Executive Director to execute a contract from Health and Human Services Commission (HHSC) for Alamo Area Agency on Aging (AAA) services in the approximate amount of \$6 million. This item will require an FY 2022 budget amendment. The motion carried unanimously.

**Vote:** 25 - 0

15. Consider and act upon the recommendation to authorize the Executive Director to execute a contract from Health and Human Services Commission (HHSC) for Bexar Area Agency on Aging (AAA) services in the approximate amount of \$12 million. This item will require a FY 2022 budget amendment. - Diane Rath

Moved by Mayor Victor Contreras, seconded by Mayor Suzanne de Leon, to authorize the Executive Director to execute a contract from Health and Human Services Commission (HHSC) for Bexar Area Agency on Aging (AAA) services in the approximate amount of \$12 million. This item will require a FY 2022 budget amendment. The motion carried unanimously.

**Vote:** 25 - 0

16. Consider and act upon the recommendation to ratify the Executive Director's executing a contract from the Texas Department of Transportation (TxDOT) for Section 5310 funding for Mobility Management in the amount of \$60,000. This item will require a budget amendment.

Moved by James Hasslocher, seconded by Mayor Mary Dennis, to ratify the Executive Director's executing a contract from the Texas Department of Transportation (TxDOT) for Section 5310 funding for Mobility Management in the corrected amount of \$30,000. This item will not require a budget amendment. The motion carried unanimously.

**Vote:** 25 - 0

17. Consider and act upon the recommendation to adopt a resolution recognizing September 25 - October 1, 2022, as Drive Electric Week in the AACOG Region. - Lyle Hufstetler

Moved by Judge Robert Hurley, seconded by Lisa Lewis, to adopt a resolution recognizing September 25 - October 1, 2022, as Drive Electric Week in the AACOG Region. The motion carried unanimously.

**Vote:** 25 - 0

18. Consider and act upon the recommendation to approve a resolution recognizing October as National Weatherization Month. -- Alicia Avila-Penalver

Moved by Judge Richard Evans, seconded by Judge Wade Hedtke, to approve a resolution recognizing October as National Weatherization Month. The motion carried unanimously.

**Vote:** 25 - 0

19. Consider and act upon the recommendation to submit comments to the TDHCA regarding the proposed Bipartisan Infrastructure Law (BIL) Weatherization Assistance Program (WAP) Draft State Plan – Alicia Ávila-Peñalver

Moved by Judge Richard Evans, seconded by Judge Wade Hedtke, to submit comments to the TDHCA regarding the proposed Bipartisan Infrastructure Law (BIL) Weatherization Assistance Program (WAP) Draft State Plan. The motion carried unanimously.

**Vote:** 25 - 0

### **Executive Session**

20. The Board of Directors convened into executive session at 10:56 a.m. to deliberate and receive advice regarding: - Cliff Herberg

A. The following pending or contemplated litigation and legal matters concerning privileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct in accordance with Section 551.071, of the Texas Government Code, Consultation with Attorney

B. Potential litigation involving former employee

The Board of Directors reconvened into regular session at 11:14 a.m.

21. Next meeting is scheduled for Wednesday, October 26, 2022 at 10:00 a.m. at AACOG.

22. There being no further business to discuss, Chairman Teal adjourned the meeting at 11:15 a.m.

Approved:

\_\_\_\_\_  
Jim Teal Chair,  
AACOG Board of Directors  
county Judge, McMullen County

\_\_\_\_\_  
Date