

ADDENDUM

RFQ-23-75-TC-Shooting Range Design Services

Proposals whether mailed, shipped, or personally delivered must be officially received by the Alamo Area Council of Governments (AACOG) by **4:00 pm (CST) on May 26, 2023**, to be considered. Proposals received after the deadline, regardless of circumstance, will be disqualified. **ABSOLUTELY NO EXCEPTIONS WILL BE MADE.**

All solicitation documents are posted here: <https://www.txsmartbuy.com/esbddetails/view/RFQ-23-75>
<https://www.aacog.com/>

This addendum provides responses to questions received in accordance with RFQ Section 11.0 – Technical Assistance. All parties shall be responsible for reading this entire addendum. The failure to incorporate this addendum in the qualification response does not relieve any party affected from performing as per instructions. The addendum will form a part of the contract document. All other conditions of this RFQ remain unchanged.

Question and Answer:

Q: I have a question regarding section 15.1.9 below. Since this project is funded with grant dollars for a public agency, I believe that per the laws that govern our Texas architectural licenses we are not allowed to provide fees as part of the selection process. Publicly funded architectural design services are usually selected based off qualifications and then fees are negotiated with the selected team. As always there might be an exception and we would like to clarify as we are very interested in submitting on your project and want to provide you with the proper response to the RFQ. Please let me know if I have misread the RFQ and we will submit accordingly.

A: AACOG is in agreement that architectural services in Texas are purchased in conformance with the Texas Professional Services Procurement Act (The Act). As time is of the essence, AACOG has elected to advance the gathering of information for firms that will be short listed as most qualified for interview / negotiations.

To ensure compliance with the Act, the review of qualifications will follow the factors identified in the RFQ, Sections 14.0:

1. **Response Scoring Criteria.** This section prohibits selection on the basis of price
2. **Scoring Criteria, with Percentages.** This section identifies criteria and weights, which prohibits the scoring of price, and therefore any selection will be based on the most qualified firm, and not price.

Background from RFQ

The Statement of Qualifications will be reviewed by an evaluation committee and the highest ranked firms will be invited to enter negotiations with the AACOG.

Proposals shall be evaluated on the basis of the Evaluation Criteria set forth herein. In addition, any other pertinent information which becomes available during the evaluation, interview, or negotiations may be considered in the evaluation. The committee may make a recommendation for award on the basis of the Proposals received, or may choose to "short list" prospective firms for further consideration, which may include interviews and/or negotiations. The proposing firm selected for the award will be chosen on the basis of the apparent greatest benefit to AACOG, **and not on the basis of price.**

Scoring Criteria, with Percentages:

Qualifications of the Firm	30%
Architectural Experience and References	40%
Key Personnel	30%
TOTAL	100%