**Alamo Area Council of Governments**

**Regional Emergency Preparedness Advisory Committee Meeting**

**Wednesday, February 21st, 2024 – 9:00am**

**2700 NE Loop 410, Suite 101**

**San Antonio, Texas 78217**

**MEETING MINUTES**

***MEMBERS PRESENT:***

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| 1. **Ray Kallio for Judge Rochelle Camacho** 2. **Andrew Cardiel** 3. **Robert Lee for Manuel Casarez** 4. **Mark Chadwick** 5. **Walton Daugherty** 6. **Eric Epley** 7. **Jeffery Fincke** 8. **Jeff Kelley** 9. **Louis Lopez for Justin Klaus** 10. **Brandon High for Daniel Kramer** 11. **Bryce Houlton for Judge Kyle Kutscher** 12. **Judy Lefevers** 13. **Jeremy Hughes for Eric Maloney** | 1. **Matt Jimenez for Christopher Monestier** 2. **Scott Moreland** 3. **Rey Torres for Michael Morlan** 4. **Steve Olfers** 5. **Patrick Lewis for Todd Perna** 6. **Curtis Roberson** 7. **Justin Calhoun for Braxton Roemer** 8. **Sammy Sikes** 9. **Cindy Stafford** 10. **Michael Starnes & Rachelle Littlefield** 11. **Jason Cooper for James Teal** 12. **William Thomas** 13. **Mark Trevino** |

***MEMBERS ABSENT:***

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| --- | --- |
| 1. **Donovan Agans** 2. **Edwin Baker** 3. **Shelby Dupnik** 4. **Tony Gross** 5. **Gary Haecker** | 1. **Samual McDaniel** 2. **Dan Pue** 3. **Peter Sakai** 4. **Devon Wilborn** |

***AACOG STAFF PRESENT:***

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| Marcela Medina – Public Safety Manager  Justin Monarez – Homeland Security/Criminal Justice Coordinator  Laura Richardson- Public Safety Specialist  Mitchell Mensinger- Homeland Security Planner |

**1. Meeting called to Order.**

Jeff Kelley called the meeting to order at 9:00am.

**2. Roll Call.**

A quorum was established with twenty-six **(26)** members present.

**3. Public Comments**

Eric Epley- The OOG changed their rules on the type of applications that STRAC presented. They were no longer eligible to submit the application under their name. The City of San Antonio agreed to submit the applications for them. They had already been doing business with them on other projects.

**4. Consider and act upon the approval of the January 17, 2024 minutes.**

A **motion** was made by **Jeffery Fincke** and secondedby **Bryce Houlton** to approve the minutes.

**All Approved, Motion Carried.**

**5. Consider and act upon the approval of membership items:**

1. Nominating **Brandon High** to replace Daniel Kramer as the primary representative for The City of Schertz.

A **motion** was made by **Jeffery Fincke** and secondedby **Sammy Sikes** to approve the membership item.

**All Approved, Motion Carried.**

**6. Discussion and appropriate action on subcommittee reports.**

1. **Emergency Management**

Bryce Houlton – Combined a couple of projects into one regional project.

**B.  Fire/Hazmat/WMD**

NA

**C.  Law Enforcement/Fusion Center**

Louis Lopez – Gave order of ranking for projects. Most agencies dropped their requested amount. Goal priority was bomb squad.

**D.  Interoperable Communications**

Jeff Wendling – Gave order of ranking for projects.

**E. Hospital/EMS/Medical**

Eric Epley – Gave order of ranking of projects.

**F.  Public Health**

Sammy Sikes – Gave order of ranking of projects.

**Instructions on scoring for the 2024 State Homeland Security Program grant applications –** AACOG staff relayed instructions on the ranking tool used to rank applications for SHSP.

All of the applications that you have a conflict of interest in must be placed at the bottom. AACOG application must stay at #1. Then rank them in order of where you want to place them.

**7. 2024 State Homeland Security Program grant application presentations:**

1. 5087401 – Bexar County: *Regional Preparedness and Resilience Project - $75,000.00*

*Motion made by Bryce Houlton and seconded by Andrew Cardiel for Favorable Review*

*All Approved, Motion carried.*

1. 5111201 – Bexar County: *WMD/Hazmat Response Team Training- $38,404.00*

*Motion made by Jeffery Fincke and seconded by Scott Moreland for Favorable Review*

*All Approved, Motion carried.*

1. 5111601 – Bexar County: *BCSO SWAT Tactical Equipment - $112,000.00*

*Motion made by Jeffery Fincke and seconded by Michael Starnes for Favorable Review*

*All Approved, Motion carried.*

1. 4694001 – Cibolo, City of: *Specialized Tactical Operations Project (STOP) - $56,020.00*

*Motion made by Bryce Houlton and seconded by Scott Moreland for Favorable Review*

*All Approved, Motion carried.*

1. 5015401 – Guadalupe County: *Emergency Management Support Project -$145,000.00*

*Motion made by Mark Chadwick and seconded by Cindy Stafford for Favorable Review*

*All Approved, Motion carried.*

1. 5016401 – Guadlupe County: *Continuity and Operational Communications Mobile Broadband Project - $27,600.00*

*Motion made by Cindy Stafford and seconded by Scott Moreland for Favorable Review*

*All Approved, Motion carried.*

1. 5016001 – Guadlupe County: *All Hazard/Fire UTV - $45,000.00*

*Motion made by Walton Daugherty and seconded by Cindy Stafford for Favorable Review*

*All Approved, Motion carried.*

1. 4966101 – Kerrville, City of: *Unmanned Aircraft Systems Program- $61,000.00*

*Motion made by William Thomas and seconded by Ray Kallio for Favorable Review*

*All Approved, Motion carried.*

1. 4989001 – McMullen County: *Terrorism Mitigation - $60,570.00*

*Motion made by Walton Daugherty and seconded by Scott Moreland for Favorable Review*

*All Approved, Motion carried.*

1. 4990201 – New Braunfels, City of: *Chemical Detection Equipment- $61,500.00*

*Motion made by Sammy Sikes and seconded by Mark Chadwick for Favorable Review*

*All Approved, Motion carried.*

1. 4968701 – New Braunfels, City of: *Tactical Law Enforcement Equipment- $300,000.00*

*Motion made by Jeffery Finke and seconded by Sammy Sikes for Favorable Review*

*All Approved, Motion carried.*

1. 5068901 – San Antonio, City of: *Interoperable Emergency Communications- $142,008.00*

*Motion made by Jeffery Finke and seconded by Andrew Cardiel for Favorable Review*

*All Approved, Motion carried.*

1. 4523902 – San Antonio, City of: *SAPD Regional HAZMAT Team Capabilities XplorIR Equipment- $95,100.00*

*Motion made by Jeffery Fincke and seconded by Scott Moreland for Favorable Review*

*All Approved, Motion carried.*

1. 2963801 – San Antonio, City of: *Rescue Task Force Training & Assets-MSOU Sustainment- $107,000.00*

*Motion made by Jeffery Fincke and seconded by Michael Starnes for Favorable Review*

*All Approved, Motion carried.*

1. 4529302 – San Antonio, City of: *Regional HAZMAT Team Capabilities-Drones- $88,319.60*

*Motion made by Scott Moreland and seconded by Michael Starnes for Favorable Review*

*All Approved, Motion carried.*

1. 2963810 – San Antonio, City of: *Bomb Squad Sustainment- $116,000.00*

*Motion made by Sammy Sikes and seconded by Scott Moreland for Favorable Review*

*All Approved, Motion carried.*

1. 2963810 – San Antonio, City of: *SWAT Sustainment and Enhancement- $35,000.00*

*Motion made by Cindy Stafford and seconded by Andrew Cardiel for Favorable Review*

*All Approved, Motion carried.*

1. 2963810– San Antonio, City of: *Enhancement of the Police Department Drone Detail- application withdrawn by applicant*
2. 4100805 – San Antonio, City of: *Intelligence Gathering-Information Sharing/Southwest Texas Fusion Center- $224,100.00*

*Motion made by Jeffery Fincke and seconded by Bryce Houlton for Favorable Review*

*All Approved, Motion carried.*

1. 5093801 – San Antonio, City of: *Community Preparedness (STEAR Program, Vulnerable Populations)– $100,000.00*

*Motion made by Jeffery Fincke and seconded by Sammy Sikes for Favorable Review*

*All Approved, Motion carried.*

**Committee took a recess for lunch.**

1. 5113801– San Antonio, City of: *WebEOC Training and Administration- $95,000.00*

*Motion made by Walton Daugherty and seconded by Sammy Sikes for Favorable Review*

*All Approved, Motion carried.*

1. 5116801- San Antonio, City of: *RICC amd WAVE Network Engineer- $75,000.00*

*Motion made by Walton Daugherty and seconded by Jeffery Fincke for Favorable Review*

*All Approved, Motion carried.*

1. 5145801– Schertz, City of: *Regional Command Trailer - $40,000.00*

*Motion made by Andrew Cardiel and seconded by Michael Starnes for Favorable Review*

*All Approved, Motion carried.*

1. 5145801– Schertz, City of: *Regional Rescue/Hazmat Trailer- $40,000.00*

*Motion made by Jeffery Fincke and seconded by Scott Moreland for Favorable Review*

*All Approved, Motion carried.*

1. 4944001– Seguin, City of: *Alamo Area Metro SWAT-Armored Rescue Vehicle- $259,850.00*

*Motion made by Sammy Sikes and seconded by Michael Starnes for Favorable Review*

*All Approved, Motion carried.*

1. 4943801– Seguin, City of: *Skydio Drone Program- $52,194.80*

*Motion made by Sammy Sikes and seconded by William Thomas for Favorable Review*

*All Approved, Motion carried.*

1. 4972201- UTSA: *Flock Camera Installation- $73,000.00*

*Motion made by Scott Moreland and seconded by Andrew Cardiel for Favorable Review*

*All Approved, Motion carried.*

**New Business:**

**8. Discussion and appropriate action on ranking of 2024 State Homeland Security Program grant applications –** Members of the committee were allotted time to rank applications via the SurveyMonkey ranking tool.

AACOG staff compiled submitted rankings, verified conflicts of interest, and produced a ranking matrix using the average rank for each project across all committee members. The committee viewed the ranking and agreed to not make any changes to recommended funding amounts.

A **motion** was made by **Jeffery Fincke** and secondedby **Mark Chadwick** to approve the pre-liminary prioritization rankings of projects.

**All Approved, Motion Carried.**

**Closing Items-**

1. **Upcoming Events, Trainings and/or Exercises**
2. Lyle Hufstetler: AACOG is about to undertake a community and stakeholder engagement process to inform a scalable, comprehensive hydrogen fueling infrastructure plan for the AACOG Region.  This is part of a larger project to develop a hydrogen fueling corridor from Houston to Los Angeles and including the Texas Triangle. AACOG needs volunteers for the new Hydrogen Project Advisory Committee.
3. Justin: Drone assessment class Mar 6 at AACOG.
4. Mar 11 is full-scale Active shooter exercise in Seguin.
5. Keeponpreparing.org is preparing classes. Working with TDEM and TEEX to bring classes to Comal Co.
6. **Items to be placed on the next meeting agenda.**

None

1. **Next Meeting Date: Wednesday March 20th, 2024 –2:00pm.**

**12. Adjournment.**

A **motion** was made by **Bryce Houlton** and seconded by **Jeffery Fincke** to adjourn.

Meeting adjourned at 1:50pm.

Glossary:

1. AACOG – Alamo Area Council of Governments
2. CISA – Cybersecurity and Infrastructure Security Agency
3. DSHS – Department of State Health Services
4. DVE – Domestic Violent Extremism
5. GIS – Geographic Information Systems
6. HSGD – Homeland Security Grants Division
7. JTTF – Joint Terrorism Task Force
8. LETPA – Law Enforcement Terrorism Prevention Act
9. NPA – National Priority Area
10. NSEDC – National Special Events Data Call
11. NSGP – Nonprofit Security Grant Program
12. OOG – Office of the Governor
13. RMOC – Regional Medical Operations Center
14. SAOEM – San Antonio Office of Emergency Management
15. SERI – Statewide Emergency Radio Infrastructure (grant)
16. SHSP – State Homeland Security Program
17. STEAR – State of Texas Emergency Assistance Registry
18. STFC – South Texas Fusion Center
19. STRAC – Southwest Texas Regional Advisory Council
20. TARC – Texas Association of Regional Councils
21. TEEX – Texas A&M Engineering Extension Service