**Alamo Area Council of Governments**

**Regional Emergency Preparedness Advisory Committee Meeting**

**Monday March 18th, 2024 – 10:30am**

**2700 NE Loop 410, Suite 101**

**San Antonio, Texas 78217**

**MEETING MINUTES**

***MEMBERS PRESENT:***

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| 1. **Donovan Agans** 2. **Ray Kallio for Judge Rochelle Camacho** 3. **Andrew Cardiel** 4. **Walton Daugherty** 5. **Shelby Dupnik** 6. **Vance Meade for Eric Epley** 7. **Nolan Byrd for Gary Haecker** 8. **Brandon High** 9. **Jeff Kelley** 10. **Bryce Houlton for Judge Kyle Kutscher** | 1. **Judy Lefevers** 2. **Christopher Monestier** 3. **Michael Morlan** 4. **Steve Olfers** 5. **Justin Calhoun for Braxton Roemer** 6. **Sammy Sikes** 7. **Kenneth Miller for Cindy Stafford** 8. **Michael Starnes & Rachelle Littlefield** 9. **William Thomas** 10. **Matthew Lodge for Mark Trevino** |

***MEMBERS ABSENT:***

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| 1. **Manuel Casarez** 2. **Mark Chadwick** 3. **Jeffery Fincke** 4. **Tony Gross** 5. **Justin Klaus** 6. **Eric Maloney** 7. **Samual McDaniel** | 1. **Scott Moreland** 2. **Todd Perna** 3. **Dan Pue** 4. **Curtis Roberson** 5. **Judge Peter Sakai** 6. **Judge James Teal** |

***AACOG STAFF PRESENT:***

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| Marcela Medina – Public Safety Manager  Laura Richardson- Public Safety Specialist  Mitchell Mensinger- Homeland Security Planner |

**1. Meeting called to Order.**

Jeff Kelley called the meeting to order at 10:30am.

**2. Roll Call.**

A quorum was established with twenty **(20)** members present.

**3. Public Comments**

None

**4. Consider and act upon the approval of the February 21, 2024 minutes.**

A **motion** was made by **Walton Daugherty** and secondedby **Bryce Houlton** to approve the minutes.

**All Approved, Motion Carried.**

**5. Consider and act upon the approval of membership items:**

1. Nominating **Donald Keil** to replace Chris Thompson as the primary representative for The City of LaVernia.

2. Nominating **Josh Johnson** as an alternate for Donald Keil for The City of LaVernia.

3. Nominating **Kyle Jacobson** as a 3rd alternate for Erick Epley with STRAC.

4. Nominating **John Overstreet** to replace Edwin Baker as the primary representative for The City of Stockdale.

5. Nominating **David Rice** as an alternate for John Overstreet for the City of Stockdale.

A **motion** was made by **Bryce Houlton** and secondedby **Andrew Cardiel** to approve the membership items.

**All Approved, Motion Carried.**

**Presentations:**

**6**. None.

**7. Program Updates**

**A. Monthly HSGD Conference Call-**

There was no call this month.

**8. Discussion and appropriate action on subcommittee reports.**

1. **Emergency Management-** there will be a virtual meeting to discuss upcoming events.
2. **Fire/Hazmat/WMD-N/A**
3. **Law Enforcement/Fusion Center-N/A**
4. **Interoperable Communications-N/A**
5. **Hospital/EMS/Medical-N/A**.
6. **Public Health- N/A**

**New Business:**

1. **Discussion and appropriate action on updated ranking of 2024 State Homeland Security Program grant applications.**

There was a discussion of how the scores were received and calculated. The conflicts were supposed to be scored last for each person with a conflict. Some of those were not done correctly and had to be adjusted. The scores are then averaged and ranked.

There were sheets given that showed the preliminary rankings and the adjusted final rankings. There was discussion about updating the definition of “Regional” in the bylaws. This will be done in April or May. We have to abide by the mandatory wording from OOG.

It was decided after deliberation that the Bexar County Regional Community Emergency Response Team project currently at #16 should be moved to #10 and approved in the amount of $60,000. The other $15,000 is being requested through UASI funding. This would move the City of New Braunfels Tactical Law Enforcement Equipment project to #11.

There was a motion made by **Bryce Houlton** and seconded by **Walton Daugherty** to approve the adjustment of the Bexar County project to #10 for funding in the amount of $60,000.

**All Approved, Motion carried.**

**Jeff Kelley**- Wants a system that makes sure you don’t have the option to score a project you are conflicted out of. Also wants the option to remove applications that are withdrawn before scoring. AACOG is looking into using a new web-based system they have started using for CJAC grant scoring.

**Closing Items-**

1. **Upcoming Events, Trainings and/or Exercises**
2. Jeff Kelley: Special events enhanced risk management class coming in July. Will open any seats that are available. AACOG staff will send it out.
3. **Items to be placed on next meeting agenda.**

None

1. **Next Meeting Date: Wednesday April 17th, 2024 –2:00pm**

**13. Adjournment.**

A **motion** was made by **Bryce Houlton** and seconded by **Sammy Sikes** to adjourn.

Meeting adjourned at 11:13am.

Glossary:

1. AACOG – Alamo Area Council of Governments
2. CISA – Cybersecurity and Infrastructure Security Agency
3. DSHS – Department of State Health Services
4. DVE – Domestic Violent Extremism
5. GIS – Geographic Information Systems
6. HSGD – Homeland Security Grants Division
7. JTTF – Joint Terrorism Task Force
8. LETPA – Law Enforcement Terrorism Prevention Act
9. NPA – National Priority Area
10. NSEDC – National Special Events Data Call
11. NSGP – Nonprofit Security Grant Program
12. OOG – Office of the Governor
13. RMOC – Regional Medical Operations Center
14. SAOEM – San Antonio Office of Emergency Management
15. SERI – Statewide Emergency Radio Infrastructure (grant)
16. SHSP – State Homeland Security Program
17. STEAR – State of Texas Emergency Assistance Registry
18. STFC – South Texas Fusion Center
19. STRAC – Southwest Texas Regional Advisory Council
20. TARC – Texas Association of Regional Councils
21. TEEX – Texas A&M Engineering Extension Service