**Alamo Area Council of Governments**

**Regional Emergency Preparedness Advisory Committee Meeting**

**Wednesday August 21st, 2024 – 1:30pm**

**2700 NE Loop 410, Suite 101**

**San Antonio, Texas 78217**

**MEETING MINUTES**

***MEMBERS PRESENT:***

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| 1. **Donovan Agans** 2. **Ray Kallio for Judge Rochelle Camacho** 3. **Andrew Cardiel** 4. **Manuel Casarez** 5. **Mark Chadwick** 6. **Jason Reese for Brady Constantine** 7. **Walton Daugherty** 8. **Eric Epley** 9. **Tony Gross** 10. **Jeff Kelley** 11. **Bryce Houlton for Judge Kyle Kutscher** 12. **Judy Lefevers** 13. **Jerremy Hughes for Eric Maloney** | 1. **Samual McDaniel** 2. **Christopher Monestier** 3. **Scott Moreland** 4. **Michael Morlan** 5. **Steve Olfers** 6. **Justin Calhoun for Braxton Roemer** 7. **Cindy Stafford** 8. **Michael Starnes & Rachelle Littlefield** 9. **Michael Padilla for Judge James Teal** 10. **William Thomas** 11. **Mark Trevino** 12. **Louis Lopez for Aaron Von Muldau** |

***MEMBERS ABSENT:***

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| 1. **Shelby Dupnik** 2. **Gary Haecker** 3. **Brandon High** 4. **Donald Keil** 5. **John Overstreet** | 1. **Todd Perna** 2. **Curtis Roberson** 3. **Peter Sakai** 4. **Sammy Sikes** |

***AACOG STAFF PRESENT:***

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| Marcela Medina – Public Safety Manager  Justin Monarez- Criminal Justice/Homeland Security Coordinator  Laura Richardson- Public Safety Specialist |
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**1. Meeting called to Order.**

Jeff Kelley called the meeting to order at 2:00pm.

**2. Roll Call.**

A quorum was established with twenty-five **(25)** members present.

**3. Public Comments**

None

**4. Consider and act upon the approval of the June 18, 2024 minutes.**

A **motion** was made by **Bryce Houlton** and secondedby **Andrew Cardiel** to approve the minutes.

**All Approved, Motion Carried.**

**5. Discussion and appropriate action on membership items:**

* 1. Alternate update:
* Appoint Greg Rodgers as alternate for Brandon High, representing the City of Schertz.

A **motion** was made by **Walton Daughtery** and secondedby **Bryce Houlton** to approve the membership item.

**All Approved, Motion Carried.**

**6. Presentations:**

1. **Monthly National Weather Service Update**- Paul Yura-

More high heat temps and heat advisory in effect. There will be rain in the coastal areas but none here for a few days. We won’t get much rain from it.

1. **National Emergency and Response**- Alex O’Rourke

Their Mission: All-hazards emergency management partners dedicated to solving the most challenging problems before, during and after an emergency or catastrophic incident.

Their Vison: To be the nation’s leading partner at all levels of emergency management and response.

Founded on the premise of filling gaps and serving those with the greatest needs in a disaster, EMD is a unique organization with unmatched scalability that operates under a comprehensive NIMS/ICS-compliant structure to respond to incredibly complex incidents.

**Capabilities**:

*Preparedness*- Gap Analysis, Planning, Training, Exercises and After-Action Review

*Response*- Incident Management, Mass Care, Fatality Management, Logistics & Resource Management

*Recovery*- Case Management, Long-Term Recovery Management and Repatriation

**7. Program Updates:**

We will be using a contractor instead of full-time employee right now. They will be starting in the next fiscal year in September. This person will be going out to the counties as needed also.

**8. Discussion and appropriate action on subcommittee reports.**

1. **Emergency Management- NA**
2. **Fire/Hazmat/WMD-N/A**
3. **Law Enforcement/Fusion Center-N/A**
4. **Interoperable Communications- N/A**
5. **Hospital/EMS/Medical- STRAC was able to give their report on where their projects are at.**

WebEOC- Has $7,575 left to spend.

RICC- has $8,334 left to spend

WAVE Engineer- Has $16,667 left to spend. They are currently on track to spend their funds.

1. **Public Health- N/A**
2. **Discussion and appropriate action on REPAC Bylaws and the following:** 
   * 1. Policies and Procedures
     2. Subcommittee Guidelines
     3. Risk Informed Methodology

There are quite a few small wording changes being made in the By-laws. There was further discussion on all 3 documents.

We discussed 9.5 in By-laws dealing with wording for conflict of interest.

New wording added:

Owns or controls any interest in, or is employed by, a business entity or other non-governmental organization that benefits, directly or indirectly, from activities with the applicant agency.

There was a lot of discussion of the Pros and Cons of keeping the subcommittees VS getting rid of them and going back to a score tool. Currently the subcommittees listen to the presented projects and rank them. If we go back to using a score tool then it will be an all day scoring meeting. The projects will need to be reviewed ahead of time, then will need to be scored and ranked the day of the scoring presentations. Each member would have to review all projects.

The majority consensus was to keep the subcommittees, but they would need to change their processes and start meeting regularly.

A **motion** was made by **Bryce Houlton** and secondedby **Manuel Casarez** to approve keeping the subcommittees and having them work on changing their processes.

**All Approved, Motion Carried.**

There was quite a bit of discussion on the Risk Informed Methodology.

This was the current discussed changes:

**Risk-Based Assessment Methodology**

* Funding – Allocated to those areas with greater risk
  + Due to population and urban density the REPAC has traditionally maintained 60-70% of the funds to projects in the City of San Antonio and Bexar County.

There was much discussion of whether we still needed this in there under funding since the OOG does not look at that any longer. The percentage amount was in question as well based on population. It was felt that people will still vote for projects the same way regardless of this statement still being there. It was ultimately decided to remove it by vote of hand.

A **motion** was made by **Mark Chadwick** and secondedby **Scott Moreland** to remove the entire bullet point under funding.

**6 Opposed and all others Approved, Motion Carried**

1. **Upcoming Events, Trainings and/or Exercises**
2. Justin Monarez- AACOG is hosting an Active Shooter course Sept 17-19.
3. STRAC- Has full scale exercise Sep 23.
4. Jeff Kelley- NGT 460 series in the Spring. 4 hard to get classes. It is a special event planning series. He will let us know when it is available.

1. **Items to be placed on next meeting agenda.**

None

1. **Next Meeting Date: Wednesday September 18th, 2024, at 1:30pm.**

**13. Adjournment.**

A **motion** was made by **Bryce Houlton** and seconded by **Manuel Casarez** to adjourn.

Meeting adjourned at 3:20pm.

Glossary:

1. AACOG – Alamo Area Council of Governments
2. CISA – Cybersecurity and Infrastructure Security Agency
3. DSHS – Department of State Health Services
4. DVE – Domestic Violent Extremism
5. GIS – Geographic Information Systems
6. HSGD – Homeland Security Grants Division
7. JTTF – Joint Terrorism Task Force
8. LETPA – Law Enforcement Terrorism Prevention Act
9. NPA – National Priority Area
10. NSEDC – National Special Events Data Call
11. NSGP – Nonprofit Security Grant Program
12. OOG – Office of the Governor
13. RMOC – Regional Medical Operations Center
14. SAOEM – San Antonio Office of Emergency Management
15. SERI – Statewide Emergency Radio Infrastructure (grant)
16. SHSP – State Homeland Security Program
17. STEAR – State of Texas Emergency Assistance Registry
18. STFC – South Texas Fusion Center
19. STRAC – Southwest Texas Regional Advisory Council
20. TARC – Texas Association of Regional Councils
21. TEEX – Texas A&M Engineering Extension Service